

AGENDA

GODSHILL PARISH COUNCIL

Mrs B Cornish – Parish Clerk
West View, Slab Lane, Downton, Salisbury, Wiltshire. SP5 3PS
Tel: 01725 514652 Email: clerk@godshillparishcouncil.gov.uk

To all Members of Godshill Parish Council

You are summoned to an Annual Meeting of Godshill Parish Council on Tuesday 12th May 2026 at 7.30 pm. This meeting will be held at Godshill Village Hall, Woodgreen Road, Godshill for the purpose of transacting the following business.



Bev Cornish CerTHE, PSLCC
Parish Clerk and Responsible Finance Officer
5th May 2026

Please **do not** attend if you have any recognised Covid-19 symptoms.

Godshill Parish Council operates under the 'General Power of Competence' which gives eligible councils "the power to do anything that individuals generally may do" as long as they do not break other laws. Being eligible, the Council adopted the General Power of Competence in May 2023 Minute 08.23 as defined by the Localism Act 2011 s1(1) and s8 and defined further in statutory instrument Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.

Public Question Time

At the Chair's discretion, this part of the meeting may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council meeting. Members of the public are asked to restrict their comments and/or questions to three minutes.

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- 01.26 Election of Chair**
To resolve to elect the Chair for the 2026/27 civic year.
- 02.26 Election of Vice-Chair**
To resolve to election the Vice-Chair for the 2026/27 civic year.
- 03.26 Business Raised During Public Question Time**
To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to a future meeting or to resolve to agree on any other action.
- 04.26 Apologies**
To receive and consider accepting apologies for absence.
[Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85\(1\) of the Local Government Act 1972, the members present must decide whether the reason\(s\) for a member's absence shall be accepted.](#)

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05.26 **Declarations of Interest:**

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

06.26 **Minutes**

- a. To resolve to approve the Minutes of the Ordinary Meeting held on Tuesday 14th April 2026.
- b. To resolve to approve the Minutes of the Extra-Ordinary Meeting held on Friday 24th April 2026.

07.26 **Clerk's Report**

To resolve to note the Clerk's Report providing information on recent issues and work completed.

08.26 **Planning and Tree Work Applications**

Application No 26/00294FULL

Brookside Cottage, Godshill Wood - Ground-mounted solar panels

Application No 26/00388FULL

Woodcot, Southampton Road, Godshill - Single storey side extension; external alterations to doors and windows

Application No 26/00452CONS

Larch Row 53, Sandy Balls Holiday Village, Godshill - Fell 1 x Common Oak tree (T1 on the plan)

Application No 26/00443CONS

Aze N Bee, Southampton Road, Godshill - Fell 1 x group of 4 Ash trees (G1 on the plan) Prune 1 x Oak tree (T2 on the plan)

Application No 26/00445CONS

Hazel Bank, Broadhill Lane, Blissford - Prune 1 x Yew tree (T2 on the plan)

Application No 26/00494CONS

Brookside, Godshill Wood - selective felling, crown reduction, crown lifting, and thinning of mixed tree species including Maple, Birch, Spruce, Oak, Holly, and deadwood

09.26 **Standing Orders**

To approve revised Standing Orders for 2026/27 in accordance with the National Association of Local Council's current Model Standing Orders.

10.26 **Financial Regulations**

To approve revised Financial Regulations for 2026/27 in accordance with the National Association of Local Council's current Model Financial Regulations.

11.26 **Annual Subscriptions**

To approve the Council's annual subscriptions for 2026/27:

- Hampshire Association and National Association of Local Councils

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- Society of Local Council Clerks
- Information Commissioner
- CPRE

12.26 Finance & Governance

To approve the following arrangements:

- a. The signatories on the Council's Bank Accounts & Higher Interest Savings Accounts for which two Councillors must authorise any order for payment.
- b. The continuation of existing Direct Debit payments already set up.

13.26 Re-adoption of Policies

To consider and re-adopt the following Parish Council Policies for 2026/27:

- Risk Management Policy and Risk Registers 1-3
- Complaints Procedure and Vexatious Complaints Policy
- Dark Skies Position Statement
- Data Protection Road Map Policy
- Document Retention and Disposal Policy
- General Reserves Policy
- IT and Email Policy
- Lone Worker Policy
- Planning Protocol
- Policy on Filming, Photographing, Audio Recording & Social Media Reporting of Public Parish Council and Committee Meetings
- Procedures for handling requests made under the Freedom of Information Act 2000.
- Policy on Cycling in Godshill
- Publication Scheme
- Statement of Internal Control and Annual Review of Effectiveness of Internal Control and Audit
- Documents pertaining to the General Data Protection Regulation (EU) 2016/679:
 - a. Information & Data Protection Policy
 - b. Document Retention & Disposal Policy
 - c. Social Media & Electronic Communication Policy

14.26 Asset Register

To consider and review the Parish Council's Asset Register for 2026/27.

15.26 Insurance

To confirm approval of the arrangements for insurance cover in respect of all insured risks.

16.26 Dates of Meetings

To agree the dates and times of ordinary meetings of the Council for 2026/27.

17.26 Membership of Outside Bodies

To resolve to appoint the following Representatives of Godshill Parish Council:

- a. Godshill Village Hall Committee (x2)
- b. New Forest Consultative Panel (x1)
- c. Footpath & Rights of Way Officer (x1)
- d. New Forest Association of Town & Parish Councils (NFALC) (x1)
- e. NFNPA Quadrant meetings (x1)
- f. Sandy Balls Holiday Centre (x1)

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- 18.26 New Policy**
To consider the adoption of a Generative AI Policy.
- 19.26 Fibre to the Premises**
To consider any correspondence received and any next steps in relation to the removal of Godshill parish from the scope of Wessex Internet's Project Gigabit contract with BDUK.
- 20.26 Fencing in the Village Hall Car Park**
To consider two quotes to replace the fencing on three sides of the car park and to approve one quote.
- 21.26 Deed of Variation**
To consider a quote from Tozers solicitors to draft a Deed of Variation to vary the wording of a clause in the Lease for the Village Hall Car park.
- 22.26 Finance and Policy**
- a. **Payments**
To resolve to approve the following payment:
£40.55 – B Cornish for purchase of refreshments for the Annual Parish Meeting
 - b. **To resolve to approve the sum of £473.32 as the Accounts for payment for May.**
 - c. **To resolve to approve the Bank balances - Cheque and Reserve Accounts.**
- 23.26 Outside Bodies and Representation:**
- North West Quadrant:** To receive a short verbal report from Councillor Parker on a recent meeting.
- 24.26 Correspondence**
To resolve to note the Correspondence received.
- 25.26 Any Other Business.**
To consider any other business on which no decisions can be taken or suggest agenda items for the next meeting.
- 26.26 Next Meeting**
To confirm the date of the next meeting as Tuesday 9th June 2026 to be held at Godshill Village Hall at 7.30 pm.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety, and Human Rights.