

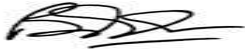
AGENDA

GODSHILL PARISH COUNCIL

Mrs B Cornish – Parish Clerk
West View, Slab Lane, Downton, Salisbury, Wiltshire. SP5 3PS
Tel: 01725 514652 Email: clerk@godshillparishcouncil.gov.uk

To all Members of Godshill Parish Council

You are summoned to an Annual Meeting of Godshill Parish Council on Tuesday 13th May 2025 at 7.30 pm. This meeting will be held at Godshill Village Hall, Woodgreen Road, Godshill for the purpose of transacting the following business.



**Bev Cornish CertHE, PSLCC
Parish Clerk and Responsible Finance Officer
6th May 2025**

Please **do not** attend if you have any recognised Covid-19 symptoms.

Godshill Parish Council operates under the 'General Power of Competence' which gives eligible councils "the power to do anything that individuals generally may do" as long as they do not break other laws. Being eligible, the Council adopted the General Power of Competence in May 2023 Minute 08.23 as defined by the Localism Act 2011 s1(1) and s8 and defined further in statutory instrument Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.

Litter Warden: To receive a short verbal report from Mrs Sara Boyd

Public Question Time

At the Chair's discretion, this part of the meeting may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council meeting. Members of the public are asked to restrict their comments and/or questions to three minutes.

AGENDA

- 01.25 Election of Chair**
To resolve to elect the Chair for the 2025/26 civic year.
- 02.25 Election of Vice-Chair**
To resolve to election the Vice-Chair for the 2025/26 civic year.
- 03.25 Business Raised During Public Question Time**
To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to a future meeting or to resolve to agree on any other action.
- 04.25 Apologies**
To receive and consider accepting apologies for absence.
[Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85\(1\) of the Local Government Act 1972, the members present must decide whether the reason\(s\) for a member's absence shall be accepted.](#)

AGENDA

05.25 **Declarations of Interest:**

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

06.25 **Minutes**

To resolve to approve the Minutes of the Ordinary Meeting held on Tuesday 8th April 2025.

07.25 **Clerk's Report**

To resolve to note the Clerk's Report providing information on recent issues and work completed.

08.25 **Planning and Tree Work Applications**

Application No 25/00239FULL

Godshill Wood Farm, Woodgreen Road, Godshill - Extension to existing manege.

Application No 25/00413FULL

Fernlea Farm, Newgrounds, Godshill - Outbuilding alterations.

Application No 25/00484FULL

Land North of/opposite The Cottage, Godshill Wood – Re-building of barn & erection of polytunnel for agricultural bee keeping; use of barn for processing of products from the hive.

Application No 25/00453FULL - Arniss Farmhouse, Southampton Road,

Godshill - Formation of Balcony on East flat roof.

09.25 **Standing Orders**

To resolve to re-adopt the Parish Council's Standing Orders for 2025/26.

10.25 **Financial Regulations**

To resolve to re-adopt the Parish Council's Financial Regulations for 2025/26.

11.25 **Re-adoption of Policies**

To consider and re-adopt the following Parish Council Policies for 2025/26:

- Risk Management Policy and Risk Registers 1-3
- General Reserves Policy
- Protocol for Audio Recording of Council Meetings
- Remote/Virtual Meeting Protocol
- Policy on Filming, Photographing, Audio Recording & Social Media Reporting of Public Parish Council and Committee Meetings
- Procedures for handling requests made under the Freedom of Information Act 2000.
- Policy on Cycling in Godshill
- Planning Protocol
- Dark Skies Position Statement
- Protocol on the Audio Recording of Parish Council Meetings
- Lone Worker Policy
- Complaints Procedure and Vexatious Complaints Policy
- Document Retention and Disposal Policy

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- Statement of Internal Control and Annual Review of Effectiveness of Internal Control and Audit
- Documents pertaining to the General Data Protection Regulation (EU) 2016/679:
 - a. Information & Data Protection Policy
 - b. Document Retention & Disposal Policy
 - c. Social Media & Electronic Communication Policy

12.25 Asset Register

To consider and review the Parish Council's Asset Register for 2025/26.

13.25 Insurance

To confirm approval of the arrangements for insurance cover in respect of all insured risks.

14.25 Dates of Meetings

To agree the dates and times of ordinary meetings of the Council for 2025/26.

15.25 Membership of Outside Bodies

To resolve to appoint the following Representatives of Godshill Parish Council:

- a. Godshill Village Hall Committee (x2)
- b. New Forest Consultative Panel (x1)
- c. Footpath & Rights of Way Officer (x1)
- d. New Forest Association of Town & Parish Councils (NFALC) (x1)
- e. NFNPA Quadrant meetings (x1)
- f. Sandy Balls Holiday Centre (x1)

16.25 Speed Indicator and 'Slow Down' Signs

To consider a report from the Clerk on the options and costs of purchasing solar powered speed indicator devices and a 'Slow Down' sign.

17.25 Litter Clearing on Roger Penny Way

To consider a request from a resident and District Councillor David Millar to write to Forestry England to request that in line with its obligations as a landowner, it carries out regular litter clearing along Roger Penny Way.

18.25 NFDC Community Grant Scheme

To consider schemes for application to the Community Grant Scheme which will be live for applications in early June 2025.

19.25 Finance and Policy

a. Payments

To resolve to approve the following payments:
£302 Hampshire Association of Local Councils – Annual subscription

b. To resolve to approve the sum of £721.40 as the Accounts for payment for May.

c. To resolve to approve the Bank balances - Cheque and Reserve Accounts.

20.25 Outside Bodies and Representation:

North West Quadrant: To receive a short verbal report from Councillor Woodward on a recent meeting.

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21.25 Correspondence

To resolve to note the Correspondence received.

22.25 Any Other Business.

To consider any other business on which no decisions can be taken or suggest agenda items for the next meeting.

23.25 Next Meeting

To confirm the date of the next meeting as Thursday 12th June 2025 to be held at Godshill Village Hall at 7.30 pm.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety, and Human Rights.