

GODSHILL PARISH COUNCIL

Mrs B Cornish – Parish Clerk
West View, Slab Lane, Downton, Salisbury, Wiltshire. SP5 3PS
Tel: 01725 513874 Email: clerk@godshillparishcouncil.gov.uk

To all Members of Godshill Parish Council

You are summoned to an Ordinary Meeting of Godshill Parish Council on Tuesday 14th June 2022 at 7.30 pm. This meeting will be at Godshill Village Hall, Woodgreen Road, Godshill for the purpose of transacting the following business.



Bev Cornish CertHE, PSLCC
Parish Clerk and Responsible Finance Officer
7th June 2022

All present are encouraged to follow all HM Government Guidance on COVID-19:

- Masks to be worn.
- Please use the hand sanitiser on arrival.
- Please read the Council's revised Covid-19 Risk Assessment.
- Please **do not** attend if you have any recognised Covid-19 symptoms.

The Chairman will confirm that the meeting will be audio recorded by the Clerk and that it may be filmed, photographed or audio recorded by members of the public. If any member of the public present at the meeting objects, please inform the Chairman or the Parish Clerk before the start of the meeting.

County Councillor Edward Heron - To receive a short verbal report.

Litter Warden - To receive a short verbal report from Mrs Sara Boyd.

7.30 pm Public Question Time

Prior to the start of the meeting, there will be a public session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. This section is not part of the formal meeting of the Council.

23.22 Co-option

To consider an application from Mr Peter Stammers to fill one of the two vacancies and to resolve to approve his co-option.

- 24.22 Business Raised During Public Question Time**
To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to a future meeting or to resolve to agree on any other action.
- 25.22 Apologies**
To receive and consider accepting apologies for absence.
Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
- 26.22 Declarations of Interest:**
- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.
- 27.22 Minutes**
To resolve to approve the Minutes of the Annual Meeting held on 10th May 2022.
(Appendix A)
- 28.22 Clerk's Report**
To resolve to note the Clerk's Report providing information on recent issues and work completed.
- 29.22 Planning and Tree Work Applications:**
- Planning Application No. TPO/22/0227**
Forest Brook Farm, Newgrounds, Godshill - Prune 2 x Oak trees Fell / Reduce down to habitat poles x 3 Oak trees
Fell 1 x Blue Atlantic Cedar - T4 conservation area protection
Prune 1 x Blue Atlantic Cedar - T5 Conservation area protection
Fell 1 x Conifer tree - T7 Conservation area protection
- CONS/22/0224**
Mayfield House, Blissford Road, Blissford - Prune 1 x Oak tree
- 30.22 Internal Auditor's Report**
To receive and note the Internal Auditor's Report from Fair Account contained within the Annual Governance and Accountability Return.
(Appendix B)
- 31.22 Annual Governance Statement**
To consider and resolve to approve the Annual Governance Statement contained within the Annual Governance and Accountability Return (AGAR) Part 3 for the year ended 31st March 2022 for submission to the Parish Council's External Auditors.
(Appendix B)

AGENDA

32.22 Accounting Statements

To consider and resolve to approve the Accounting Statements and Statement of Variances contained within the Annual Governance and Accountability Return (AGAR) Part 3 for the year ended 31st March 2022 for submission to the Parish Council's External Auditors. [\(Appendix B\)](#)

33.22 Exercise of Public Rights

To resolve to approve the dates for the period for the exercise of public rights for the Annual Governance and Accountability Return (AGAR) Part 3 for the year ended 31st March 2022. [\(Appendix C\)](#)

34.22 BT Digital Voice Switchover

To consider the concerns raised by a resident about the impact on vulnerable residents in the parish of BT's Digital Voice Switchover project and to resolve to agree on any actions to be taken.

35.22 Improvement/Enhancement of Verges

To consider a proposal from Cllr Cakebread to support the CPRE campaign to encourage the planting up of verges in Godshill parish in order to encourage biodiversity.

36.22 Payments

To resolve to approve the following payments:
£65.00 – Fair Account – For end of year Internal Audit
£130.00 – Lover Repair Café – For materials & labour related to the repair of the Noticeboard.
£450.00 - Mrs S Boyd - Litter Warden first payment

37.22 Finance and Policy:

- a. To resolve to approve the sum of £990.39 as the Accounts for payment for June.
- b. To resolve to approve the Bank balances - Cheque and Reserve Accounts.
- c. To resolve to approve the Budget to Actual Report to 30th June 2022. [\(Appendix D\)](#)

38.22 New Code of Conduct

To consider and review a new draft Code of Conduct as written and recommended by the Local Government Association. [\(Appendix E\)](#)

39.22 Outside Bodies and Representation:

North West Quadrant: To receive a short verbal report from Cllr Cakebread on a recent meeting.

Godshill Village Hall: To receive short verbal report from Cllr Williams on the Jubilee event.

Broadband Project: To receive short verbal update from Cllr Fell.

40.22 Correspondence

To resolve to note the Correspondence received.

AGENDA

41.22 Any Other Business.

To consider any other business on which no decisions can be taken or suggest agenda items for the next meeting.

42.22 Next Meeting

To confirm the date of the next meeting as Tuesday 12th July 2022 to be held on at Godshill Village Hall at 7.30 pm.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety, and Human Rights.