

MINUTES
15.03.2022
GODSHILL PARISH COUNCIL

Minutes of the Ordinary Meeting of the Parish Council held on Tuesday 15th March 2022 at 7.30 pm.

Present:

Cllr Fell – Chairman

Cllr Cakebread

Cllr Williams

Cllr Woodward

Mrs Bev Cornish – Clerk

Nine members of the public

Cllr Fell welcomed everyone to the meeting advised that the meeting was being audio-recorded by the Clerk.

Litter Warden: Mrs Boyd gave a brief report on the current issues of litter across the village and she said that the levels of litter were unchanged. Following her question regarding the holding of an annual litter pick, it was agreed that the levels of litter would be monitored over the next 2 months and if they increased a community litter pick would be organised.

Public Session:

A member of the public asked whether there had been any progress on the works in Woodgreen Road.

A member of the public provided a brief update on their dispute with Sandy Balls Holiday Centre regarding the use of noisy petrol driven leaf blowers over a lengthy period of time which the Environmental Health Officer at New Forest District Council had considered constituted a noise nuisance. NFDC had issued a notice on which Sandy Balls had taken to an Appeal which was then withdrawn. The current approach is for Sandy Balls to work with NFDC on an acceptable solution and the resident said they would be happy to work on a compromise provided it was a sensible compromise. Further monitoring would take place and if there wasn't compliance with what was agreed, there was still the option of going to Court.

A member of the public expressed his objection to the recording of the meeting due it being an infringement of the democratic process.

163.21 Business Raised During Public Question Time

Cllr Fell proposed from the Chair and it was RESOLVED that the following responses to the questions from members of the public be noted:

- He had recently reported more potholes and he encouraged residents to report any works needed on the roads to the Hampshire Highways online reporting website. He said he was continuing to chase John Neighbour at Hampshire Highways regarding the works in Woodgreen Road and to work with Forestry England on the direction of the ditch at the top of Woodgreen Road.
- He thanked the resident for their report on their dispute with Sandy Balls and said that he and Cllr Woodward as representatives of the Council when dealing with Sandy Balls would continue to raise the matter of noise at the site.

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- He noted the resident's objection to the meeting being recorded. He said that he would be fully aware of the issues the Council had experienced recently about disputes over what was said and not said and it had been the recommendation of the Monitoring Officer to record meetings to ensure that such disputes were avoided.
- The comments made by the planning applicant would be taken into account when councillors considered the application.

164.21 Apologies

Cllr Fell reported that apologies had been received from Cllr O'Brien due to personal commitments. Cllr Fell proposed from the Chair and it was RESOLVED that the apology and the reasons for it be accepted.

165.21 Declarations of Interest:

- a. **To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers:**

Cllr Cakebread declared a personal and non-pecuniary interest in planning application 22/00066.

- b. **To consider any Dispensation Requests received by the Parish Clerk and not previously considered:**

The Clerk confirmed that she had received no dispensation requests.

166.21 Minutes

Cllr Fell proposed, Cllr Cakebread seconded and it was RESOLVED that the Minutes dated 8th February 2022 be approved and signed as a true record by the Chairman.

167.21 Clerk's Report

Cllr Fell proposed from the Chair and it was RESOLVED that the Clerk's Report be noted as follows:

Litter Warden: Feb 20 Mtg: Cricket Pitch Bin: No further progress on this.

25.20: Parking at Entrance to Newgrounds: The Clerk has chased Sean Marsh again.

36.20: Footpath 772: A further response has been sent to the Countryside Access Team on the Footpath repair.

58.20: British Telecommunications plc EIR Request: No response has been received from BT regarding the number of visits for repairs to DSLAM Cabinet outside Godshill Village Hall, SP6 2LH.

41.21 Change of Banking Arrangements: Login and passwords still awaited from Unity Bank.

84.21 Blissford Cross Dragons Teeth Works I am still awaiting confirmation of a date for when the work will be completed.

Litter Warden March: The bin at Blissford was being repaired by the Lengthsman on his last visit in January. Yesterday he raised the latch/handle on the 5 bar gate at the pinch point to make it easier for horse riders to open. He also greased the latches on the other gates and cleared brambles from the Village Hall car park.

158.21 Grants: Godshill Village Hall was awarded a £500 grant for a new table tennis table from Cllr Edward Heron's councillor grants scheme.

161.21 Councillor Vacancies: NFDC apologised for the delay in sending me the notices for the vacancies. They are now on the noticeboard with a deadline of 22nd March for 10 electors to request an election and if one is not requested, the Council can advertise and co-opt at the April meeting if it receives applications by then.

Noticeboard: This was taken to the Lover Repair Café for repair at a cost of £30 plus materials.

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At this point in the meeting Cllr Fell proposed from the Chair and it was RESOLVED that the meeting be opened to allow members of the public to comment on the planning applications.

168.21 Planning and Tree Works Applications:

A member of the public spoke in support of planning application 22/00066 for Three Gables.

Application No. 22/00066

Three Gables, Southampton Road, Godshill - Single storey extension; alterations to doors and windows; roof alterations; cladding; 1no. outbuilding; demolition of porch and 1no. outbuilding: Following a discussion, Cllr Woodward proposed, Cllr Williams seconded and it was RESOLVED that Godshill Parish Council should support this application on the grounds that the proposals were of good design and would not have significant impact on the character and appearance of the conservation area or on the neighbouring amenity and were compliant with policies DP2, SP16 and 17 of the New Forest National Park Local Plan.

Application No. 22/00162

The Ridge Farm (previously The Studio), The Ridge, Godshill - Application to remove condition 2 of planning permission 77/06915, to remove agricultural occupancy condition: Following a brief discussion and recognition that this was a complex application on which all the facts had not been made available to councillors, Cllr Fell proposed, Cllr Williams seconded and it was RESOLVED that Godshill Parish Council was happy to accept the decision reached by the National Park Authority's Officers under their delegated powers. The Council also wished it to be noted that the applicants were longstanding residents of the parish.

Application No. CONS/22/0076

Inyanga, 58 Woodling Crescent, Sandy Balls Estate, Godshill - Fell 1 x Conifer tree, Fell 1 x Choisya tree, Fell 1 x group of mixed shrubs (exempt but included for information): Cllr Fell proposed from the Chair and it was RESOLVED that the decision on this application be left to the Tree Officer.

Application No. CONS/22/0110

Drybrook Cottage, Woodgreen Road, Godshill - Prune 1 x Oak tree, Fell 1 x Oak Tree: Cllr Fell proposed from the Chair and it was RESOLVED that the decision on this application be left to the Tree Officer.

169.21 Internal Auditor's Report

Cllr Fell proposed, Cllr Woodward seconded and it was RESOLVED that the Internal Auditor's Interim Report be noted. Taking into account his recommendation that the Council look at adding cyber security insurance to its current policy, the Clerk was asked to seek a cost for this from the Council's agents Gallaghers (formerly Came & Company).

170.21 Appointment of Internal Auditor for 2022/23

Cllr Fell proposed, Cllr Woodward seconded and it was RESOLVED to approve the appointment of Fair Account as the Parish Council's Internal Auditors for 2022/23.

171.21 Risk Registers Review

Following a discussion Cllr Fell proposed, Cllr Woodward seconded and it was RESOLVED approve and note the changes to the Council's Risk Registers setting out the Council's identified risks and the ways in which they will be treated. It was recognised that the issue for the year ahead was inflation and staying within budget.

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172.21 Lengthsman's Contract

Cllr Fell proposed from the Chair and it was RESOLVED to approve the signing of the Lead Parish and Associate Parish Lengthsman Contract for 2022/23.

173.21 Recording of Meetings Protocol

Following a further lengthy discussion, including the requirement that reference to evidence gathering be removed and that recordings be held until after the Minutes have been approved without dispute at the next meeting, the Clerk was asked to revise the Protocol for the recording of parish council meetings and to resubmit it to the next meeting.

174.21 Planning Protocol

Following a further lengthy discussion, the Clerk was asked to revise the draft Planning Protocol taking into account the comments made by Councillors and to resubmit it to the next meeting.

175.21 Annual Parish Meeting

Cllr Cakebread proposed, Cllr Woodward seconded and it was RESOLVED to invite the CPRE expert on lighting to the Annual Parish meeting on 12th April. Cllr Cakebread advised that she would provide the Clerk with his contact details.

176.21 HM Government Consultation on Landscapes Review

Following a discussion Cllr Fell proposed from the Chair and it was RESOLVED that the allocated individual responses circulated and submitted by councillors to the Clerk form the collective view of the Council and that these be submitted to HM Government's Consultation on its response to the Landscapes Review (National Parks and AONBs) produced by Julian Glover by the deadline of 11th April.

177.21 Payments

Cllr Fell proposed from the Chair and it was RESOLVED to approve the following payments:
£76.80 - Ionos Web Hosting from December 21 to March 22
£180.00 - Fair Account for the Interim Audit Report
£146.78 - Bev Cornish - Annual Expenses including Home Working Allowance and telephone.
£126.00 - Godshill Village Hall – For annual hire fees
£36.00 - CPRE

178.21 Finance and Policy:

a. To resolve to approve the sum of £1,276.03 as the Accounts for payment for March.

Ionos	Website Hosting Dec 21 to March 22	76.80
Fair Account	Interim Audit Report	180.00
B Cornish	Annual Expenses	146.78
Godshill Village Hall	Hall Hire	126.00
CPRE	Subscription	36.00
Hampshire & IOW		
Air Ambulance	Grant	150.00
Fordingbridge First Responders	Grant	150.00
B Cornish	March salary and backpay	410.45

Cllr Fell proposed, Cllr Woodward seconded and it was RESOLVED that the accounts for payment for February be approved.

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b. To resolve to approve the Bank balances - Cheque and Reserve Accounts.

Balances to be Approved and Noted as at 15.03.22

Current Account: £7,969.37 Deposit Account: £584.86

Cllr Fell proposed, Cllr Woodward seconded and it was RESOLVED that the balances be approved and noted.

c. To resolve to approve the Budget to Actual Report as at 31st March 2022:

Cllr Fell proposed from the Chair and it was RESOLVED that the Budget to Actual Report as at 31st March 2022 be noted.

d. To resolve to approve the Virements up to 31st March 2022:

Cllr Fell proposed from the Chair and it was RESOLVED to approve the Virements between budget lines up to 31st March 2022. It was also RESOLVED that £1,000 should be add to the Council's Earmarked Reserves to cover the unspent cost due to be incurred for the installation of the dragons teeth at Godshill Cross.

179.21 Correspondence

Cllr Fell proposed from the Chair and it was RESOLVED that the following items of correspondence be noted:

1. NPA
 - An email advising that a NW Quadrant will be held on the 9 May at 7pm at Fordingbridge Town Hall.
2. NFDC
 - Email from Monitoring Officer Dept regarding 2 Monitoring Team Decisions relating to the 2 recent complaints against Cllr Marlene Williams. The Monitoring Team considers that, taking into account the nature of the allegation, using public funds to examine the matters further would be disproportionate.
 - Press release on the planting up of a hedgerow and orchard in Bransgore between residents and NFDC to mark Platinum Jubilee.
 - Press release on plans to help residents reduce their waste and recycle more by providing wheelie bins as a key part of reducing how much waste is thrown away and increasing how much is recycled. The proposals would mean if approved at a meeting to be held in July, from 2024, households will be able to recycle food waste, a wider range of plastics, and have more frequent glass collections.
 - Poster for a New Forest Barn Meeting with Hampshire Police. This meeting is open to partners and members of the public from the rural community (landowners, business owners, residents and farmers) with a chance to listen to presentations and ask questions of the police/partners. Monday 4 April 2022 1.45pm – 4pm Sunnyfields Farm, Jacobs Gutter Lane, SO40 9FX
3. Email from Green Lane Association regarding vehicles driving on byways and unsurfaced roads.
4. Email and newsletter from Hampshire Association of Local Councils.
5. Ringwood & Fordingbridge Footpath Society – March edition of Waymark.
6. Email from resident advising of broken noticeboard.

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180.21 Any Other Business

Training: Cllr Cakebread asked if the Council could receiving annual training on council matters, particularly on planning. The Clerk advised that she would be happy to provide this and it could be held after a parish council meeting.

181.21 Next Meeting

Cllr Fell confirmed the date of the next meeting as Tuesday 12th April 2022 to be held on at Godshill Village Hall at 7.30 pm.

Part 2 Exempt Matters – Staffing

182.21 The Chair to propose the following resolution, seconded by Cllr Woodward and RESOLVED by the meeting 'That under the Public Bodies (Admission to Meetings) Act 1960 it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw in view of the confidential nature of the business on staffing about to be transacted'.

183.21 National Salary Award

Cllr Fell proposed, Cllr Woodward seconded and it was RESOLVED to approve the salary award and backdated payments for the Clerk for the period from 1st April 2021 to 31st March 2022 in accordance with the National Association of Local Council's document EO1-22 entitled 'National Salary Award 2021/22' and with her Employment Contract.

With no other business, the meeting closed at 9.20 pm.

Members of the Council considered the foregoing in the matters in consideration of their duties: Equal Opportunities, (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety, and Human Rights.