

GODSHILL PARISH COUNCIL

Mrs B Cornish – Parish Clerk
West View, Slab Lane, Downton, Salisbury, Wiltshire. SP5 3PS
Tel: 01725 513874 Email: clerk@godshillparishcouncil.gov.uk

To all Members of Godshill Parish Council

You are summoned to an Ordinary Meeting of Godshill Parish Council on Tuesday 15th March 2022 at 7.30 pm. This meeting will be at Godshill Village Hall, Woodgreen Road, Godshill for the purpose of transacting the following business.



**Bev Cornish CertHE, PSLCC
Parish Clerk and Responsible Finance Officer
7th March 2022**

All present are encouraged to follow all HM Government Guidance on COVID-19:

- Masks to be worn.
- Please use the hand sanitiser on arrival.
- Please read the Council's revised Covid-19 Risk Assessment.
- Please **do not** attend if you have any recognised Covid-19 symptoms.

The Chairman will confirm that the meeting will be audio recorded by the Clerk and that it may be filmed, photographed or audio recorded by members of the public. If any member of the public present at the meeting objects, please inform the Chairman or the Parish Clerk before the start of the meeting.

Litter Warden - To receive a short verbal report from Mrs Sara Boyd.

7.30 pm Public Question Time

Prior to the start of the meeting, there will be a public session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. This section is not part of the formal meeting of the Council.

Godshill Parish Council operates under the 'General Power of Competence' which gives eligible councils "the power to do anything that individuals generally may do" as long as they do not break other laws. Being eligible, the Council adopted the General Power of Competence in June 2020 Minute 37.20 as defined by the Localism Act 2011 s1(1) and s8 and defined further in statutory instrument Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.

Agenda

147.21 Business Raised During Public Question Time

To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to a future meeting or to resolve to agree on any other action.

148.21 Apologies

To receive apologies for absence.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

149.21 Declarations of Interest:

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

150.21 Minutes

To resolve to approve the Minutes of the Ordinary Meeting held on 8th February 2022.

151.21 Clerk's Report

To resolve to note Clerk's Report providing information on recent issues and work completed.

152.21 Planning and Tree Works Applications:

Application No. 22/00066

Three Green Gables, Southampton Road, Godshill - Single storey extension; alterations to doors and windows; roof alterations; cladding; 1no. outbuilding; demolition of porch and 1no. outbuilding.

Application No. 22/00162

The Ridge Farm (previously The Studio), The Ridge, Godshill - Application to remove condition 2 of planning permission 77/06915, to remove agricultural occupancy condition.

Application No. CONS/22/0076

Inyanga, 58r Woodling Crescent, Sandy Balls Estate, Godshill - Fell 1 x Conifer tree, Fell 1 x Choisya tree, Fell 1 x group of mixed shrubs (exempt but included for information).

Application No. CONS/22/0110

Drybrook Cottage, Woodgreen Road, Godshill - Prune 1 x Oak tree, Fell 1 x Oak Tree.

- 153.21 Internal Auditor's Report**
To consider and note the Internal Auditor's Interim Report and to agree on the actions to be taken. Local Audit and Accountability Act 2014 (Appendix B)
- 154.21 Appointment of Internal Auditor for 2022/23**
To resolve to approve the appointment of Fair Account as the Parish Council's Internal Auditors for 2022/23.
- 155.21 Risk Registers Review**
To review the Council's Risk Registers setting out the Council's identified risks, the ways in which they will be treated and to resolve to approve and note the changes. (Appendix C1-4)
- 156.21 Lengthsman's Contract**
To resolve to approve the signing of the Lead Parish and Associate Parish Lengthsman Contract for 2022/23. (Appendix D)
- 157.21 Recording of Meetings Protocol**
To consider and resolve to approve a Protocol for the recording of parish council meetings. (Appendix E)
- 158.21 Planning Protocol**
To reconsider a revised draft Planning Protocol which provides guidance to councillors and officers on how planning applications and matters relating to planning will be processed and determined by the Council. (Appendix F)
- 159.21 Annual Parish Meeting**
To consider a proposal from Cllr Cakebread to invite the CPRE expert on lighting to the Annual Parish meeting on 12th April.
- 160.21 HM Government Consultation on Landscapes Review**
To consider a response to HM Government's Consultation on its response to the Landscapes Review (National Parks and AONBs) produced by Julian Glover.
<https://consult.defra.gov.uk/future-landscapes-strategy/government-response-to-the-landscapes-review/>
- 161.21 Payments**
To resolve to approve the following payments:
£76.80 - Ionos Web Hosting from December 21 to March 22
£180.00 - Fair Account for the Interim Audit Report
£146.78 - Bev Cornish - Annual Expenses including Home Working Allowance and telephone.
£126.00 - Godshill Village Hall – For annual hire fees
£36.00 - CPRE
- 162.21 Finance and Policy:**
- a. To resolve to approve the sum of £1,276.03 as the Accounts for payment for March.
 - b. To resolve to approve the Bank balances - Cheque and Reserve Accounts.

- c. **To resolve to approve the Budget to Actual Report as at 31st March 2022.** (Appendix E)
- d. **To resolve to approve the Virements up to 31st March 2022.** (Appendix F)

163.21 Correspondence

To resolve to note the Correspondence received.

164.21 Any Other Business

To consider any other business on which no decisions can be taken or suggest agenda items for the next meeting.

165.21 Next Meeting

To confirm the date of the next meeting as Tuesday 12th April 2022 to be held on at Godshill Village Hall at 7.30 pm.

Part 2 Exempt Matters – Staffing

166.21 The Chair to propose the following resolution – ‘That under the Public Bodies (Admission to Meetings) Act 1960 it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw in view of the confidential nature of the business on staffing about to be transacted’.

167.21 National Salary Award

To consider and resolve to approve the salary award and backdated payments for the Clerk for the period from 1st April 2021 to 31st March 2022 in accordance with the National Association of Local Council’s document EO1-22 entitled ‘National Salary Award 2021/22’ and with her Employment Contract.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety, and Human Rights.