

**MINUTES**  
**22.06.2021**  
**GODSHILL PARISH COUNCIL**

**Minutes of the Ordinary Meeting of the Parish Council held on Tuesday 22<sup>nd</sup> June 2021 at 7.30 pm.**

Present:

Cllr Fell - Chairman

Cllr O'Brien

Cllr Williams

Cllr Woodward

Mrs Bev Cornish – Clerk

Three members of the public

**Litter Warden:** Mrs Boyd said that she had nothing new to report. The collection of masks had taken over from the collection of dog waste bags. She did, however, express concern about the growth of hedges along the Southampton Road which were impeding pedestrians.

**Public Session:**

No questions or statements were received.

**26.21 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to a future meeting or to resolve to agree on any other action.**

Following a discussion on the issue of overgrown hedges, the Clerk agreed to:

- (a) Investigate the rules on hedge cutting during the bird nesting season;
- (b) Write to identified hedge owners to request that they cut back their hedges when permitted to enable pedestrian and vehicular access.
- (c) Investigate how the soil and undergrowth can be more removed more effectively from the pavement in Southampton Road to provide more room for pedestrians.

**27.21 To receive apologies for absence:**

The Clerk reported that apologies had been received from Cllr Cakebread due to a holiday commitment, Cllr Pomphrey and Phillips due to personal commitments. Cllr Fell proposed from the Chair and it was RESOLVED that the apologies and the reasons for them be accepted.

**28.21 Declarations of Interest:**

- a. **To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers:**

No declarations of interest were received.

- b. **To consider any Dispensation Requests received by the Parish Clerk and not previously considered.**

The Clerk confirmed that she had received no dispensation requests.

**29.21 To resolve to approve the Minutes of the Annual Meeting held on 4<sup>th</sup> May 2021:**

Cllr Fell proposed, Cllr Woodward seconded and it was RESOLVED that the Minutes be approved and signed as a true record by the Chairman.

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**30.21 Clerk's Report**

Cllr Fell proposed from the Chair and it was RESOLVED that the Clerk's Report be noted as follows:

**Litter Warden: Feb 20 Mtg: Cricket Pitch Bin:** No further progress on this.

**25.20: Parking at Entrance to Newgrounds:** The Clerk has chased Sean Marsh again.

**36.20: Footpath 772:** A further response has been sent to the Countryside Access Team on the Footpath repair.

**58.20: British Telecommunications plc EIR Request:** No response has been received from BT regarding the number of visits for repairs to DSLAM Cabinet outside Godshill Village Hall, SP6 2LH.

**142.20: Average speed cameras:** Responses have been received from Hale Parish Council and Fordingbridge Town Council expressing their support for the installation of average speed cameras.

**31.21 Face to Face Meetings Protocol & Risk Assessment**

Cllr Fell proposed, Cllr Williams seconded and it was RESOLVED that the Protocol and Risk Assessment be approved. The Clerk was asked to seek guidance on whether any future changes could be made to the documents in light of attendees to meetings being double vaccinated.

**32.21 Scheme of Delegation**

Cllr Fell proposed, Cllr O'Brien seconded and it was RESOLVED that the following decisions taken under the Council's Scheme of Delegation and Business Continuity Plan for the period 7th May 2021 to 21st June 2021 be ratified:

**Planning and Tree Work Applications:**

**Application No: CONS/21/0233**

**Sandy Balls Holiday Centre, Godshill – Fell 2 x Oak Trees**

To express concern and objection to the application and to the principle of felling oak trees. Sandy Balls has reassured the Council that it is slowly removing areas of block/tarmac paving around tree root areas to ensure that trees surrounded by this can remain healthy. It therefore finds the reason to fell 2 Oak Trees because their roots are disturbing the areas of tarmac around them as questionable. The trees were there before the tarmac and so the tarmac (and any other impermeable surfacing) should be chipped away and the area cleared to allow the roots to be able to access water to ensure that they can recover to being in a good condition.

**Application No: CONS/21/0257**

**Forest Corner, Purlieu Lane, Godshill – Prune 1 x Lawson Cypress Tree, Prune 1 x Holly Tree, Prune 1 x Pear Tree, Fell 2 x unknown species of trees**

To leave the decision to the Tree Officer.

**33.21 Planning and Tree Works Application Decisions**

Cllr Fell proposed from the Chair and it was RESOLVED that the following decisions on recent applications be noted:

Application No: CONS/21/0233

Sandy Balls Holiday Centre, Godshill – Fell 2 x Oak Trees

Application Withdrawn

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Application No: CONS/21/0257  
Forest Corner, Purlieu Lane, Godshill –  
Prune 1 x Lawson Cypress Tree, Prune 1 x Holly Tree,  
Prune 1 x Pear Tree, Fell 2 x unknown species of trees

No objection

**34.21 Internal Audit**

Cllr Fell proposed from the Chair and it was RESOLVED that Godshill Parish Council should note the report received from Fair Account on the Annual Internal Audit. No findings or actions were identified.

**35.21 Annual Governance Statement**

Cllr Fell proposed from the Chair and it was RESOLVED that Godshill Parish Council should approve the Annual Governance Statement contained within the Annual Governance and Accountability Return (AGAR) Part 3 for the year ended 31st March 2021 for submission to the Parish Council's External Auditors following completion of the Internal Audit.

**36.21 Accounting Statements**

Cllr Fell proposed from the Chair and it was RESOLVED that Godshill Parish Council should approve the Accounting Statements contained in the Annual Return and Statement of Variances within the Annual Governance and Accountability Return (AGAR) Part 3 for the year ended 31st March 2021 for submission to the Parish Council's External Auditors following completion of the Internal Audit.

**37.21 Exercise of Public Rights**

Cllr Fell proposed from the Chair and it was RESOLVED that Godshill Parish Council should approve the dates for the period for the exercise of public rights for the Annual Governance and Accountability Return (AGAR) Part 3 for the year ended 31st March 2021.

**38.21 Parish Lengthsman**

Following a discussion, Cllr Fell proposed, Cllr O'Brien seconded and it was RESOLVED that the sum of £450 be allocated to the installation by the Parish Lengthsman of 24 dragons teeth at Godshill Cross to deter damage by vehicles.

**39.21 Monitoring and Reporting of Pop Up Campsites and Holiday Letting Sites**

Following a lengthy discussion, Cllr Fell proposed, Cllr Williams seconded and it was RESOLVED that Godshill Parish Council would:

- (a) Monitor local campsites and holiday letting sites to check their compliance with the law.
- (b) Ensure regular reports of breaches are submitted to the Enforcement Team at the New Forest National Park Authority and that appropriate action is taken.
- (c) Ensure the impact on the National Park's biodiversity and the cumulative effect of pop up campsites and holiday letting sites on the residents of Godshill is raised through the NW Quadrant group. The issues of concern were parking, impact of vehicles on minor forest roads, feeding of animals and the importance of Enforcement Officers visiting sites and taking timely action.

**40.21 Pound Bottom**

Following a discussion, Cllr Fell proposed, Cllr Williams seconded and it was RESOLVED that the Clerk should write to the New Forest National Park Authority on the matter of compensation for the impact on parishes of the delayed closure of Pound Bottom and a breach of the site's planning permission to close the site, following a permitted extension, by 31<sup>st</sup> December 2020.

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She was asked to copy the letter to the Chief Executive of Cleansing Services Group and to the neighbouring parishes of Hale and Bramshaw.

**41.21 Change of Banking Arrangements**

Following a verbal report from the Clerk, Cllr Fell proposed, Cllr Woodward seconded and it was RESOLVED that her suggested change to the Council's banking arrangements from The Co-operative Bank to Unity Bank be approved to ensure compliance with the Council's Financial Regulations and more efficient online banking. Cllrs Fell, O'Brien, Pomphrey, Williams and Woodward were approved as signatories to the current and deposit accounts to be opened.

**42.21 Payments**

Cllr Fell proposed, Cllr Woodward seconded and it was RESOLVED that the following payments be approved:

£60.00 - Fair Account - For the Annual Internal Audit

£36.00 - Ionos - Website hosting April to June

£17.99 - Fordingbridge Town Council – For lengthsman expenses grass seed

£35.00 - Information Commissioner - Annual Data Protection Licence

£450.00 - Mrs S Boyd - Litter Warden first payment

**43.21 Finance and Policy:**

**a. To resolve to approve the sum of £938.35 as the Accounts for payment for June.**

	<b>£</b>	<b>Cheque No.</b>
Fair Account	60.00	100699
Ionos	36.00	DD
Fordingbridge Town Council	17.99	100700
Information Commissioner	35.00	DD
Mrs S Boyd	450.00	100701
B Cornish – June salary	339.36	100702

Cllr Fell proposed, Cllr O'Brien seconded and it was RESOLVED that the accounts for payment be approved.

**b. To resolve to approve the Bank balances - Cheque and Reserve Accounts.**

**Balances to be Approved and Noted as at 22.06.21**

Current Account: £11,695.56 Deposit Account: £684.62

Cllr Fell proposed, Cllr Woodward seconded and it was RESOLVED that the balances be approved and noted.

**44.21 Outside Bodies and Representation:**

**Sandy Balls:** Cllrs Fell and Woodward gave a brief report on a recent meeting which they considered had been productive. The matters of leaf blowers, lighting and the noise and unsightly condition of Street Farm were discussed and Sandy Balls accepted that Street Farm was not in the condition they would like to it be. The issue of the Biffa bins would take longer to resolve but councillors would continue to raise it with the management.

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### 45.21 Correspondence

Cllr Fell proposed from the Chair and it was RESOLVED that the following items of correspondence be noted:

1. NFDC – An email enclosing the Council's Annual Report.
2. NPA – Unfortunately the date for the next NW Quadrant meeting has had to be rearranged to 26<sup>th</sup> July hopefully at Fordingbridge Town Hall.
3. Sandy Balls – An update from Catherine Andrews on Sandy Balls and apologies for not being able to attend tonight's meeting.
4. Resident – An email advising on the organisation Plantlife which focuses on wild flowers and verges etc.
5. Resident – An email regarding the unsightly skips in Street Farm.

### 46.21 Any Other Business

**Hampshire County Council Future Budget Consultation:** The Clerk was asked to make residents aware of the 'Serving Hampshire – Balancing the Budget' Consultation:  
<https://www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations/balancing-the-budget>

**CPRE, the Countryside Charity:** Cllr Woodward asked that an item to discuss the subscription to CPRE be on the agenda for the next meeting.

**Zoom Subscription:** The Clerk was asked to cancel the Council's monthly subscription to Zoom now that face to face meetings had resumed and remote meetings were unlawful.

**St Giles's Church:** Cllr Williams asked that councillors consider any future use for the Church following a recent decision to close it.

### 47.21 Next Meeting

Cllr Fell confirmed the date of the next meeting as Tuesday 13<sup>th</sup> July 2021 to be held at Godshill Village Hall at 7.30 pm.

With no other business, the meeting closed at 8.40 pm.

*Members of the Council considered the foregoing in the matters in consideration of their duties: Equal Opportunities, (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety, and Human Rights.*