

GODSHILL PARISH COUNCIL

Mrs B Cornish – Parish Clerk
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To all Members of Godshill Parish Council

You are summoned to an Ordinary Meeting of Godshill Parish Council on Tuesday 22nd June 2021 at 7.30 pm. This meeting will be at Godshill Village Hall, Woodgreen Road, Godshill for the purpose of transacting the following business.



**Bev Cornish CertHE, PSLCC
Parish Clerk and Responsible Finance Officer
15th June 2021**

All COVID-19 Guidelines must be adhered to:

- Masks must be worn on entry to the building and at all times.
- Please use the hand sanitiser on arrival.
- Please scan the QR code or sign in for Track and Trace.
- The maximum number of people permitted in the Hall is 22.
- Please read the Council's Covid-19 Risk Assessment.
- Please **do not** attend if you have any recognised Covid-19 symptoms.

The Chairman will confirm whether the meeting may be filmed, photographed or audio recorded. If any member of the public present at the meeting objects, please inform the Chair or the Parish Clerk before the start of the meeting.

During the meeting and at the Chairman's discretion, the meeting will be opened to enable questions or statements to be made by members of the public for a maximum time of 15 minutes. Members of the public are asked to restrict their comments and/or questions to three minutes.

District Councillor Emma Lane - To receive a short verbal report.

Litter Warden - To receive a short verbal report from Mrs Sara Boyd.

7.30 pm Public Question Time

Prior to the start of the meeting, there will be a public session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. This section is not part of the formal meeting of the Council.

Godshill Parish Council operates under the 'General Power of Competence' which gives eligible councils "the power to do anything that individuals generally may do" as long as they do not break other laws. Being eligible, the Council adopted the General Power of Competence in June 2020 Minute 37.20 as defined by the Localism Act 2011 s1(1) and s8 and defined further in statutory instrument Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.

Agenda

26.21 Business Raised During Public Question Time

To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to a future meeting or to resolve to agree on any other action.

27.21 Apologies

To receive apologies for absence.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

28.21 Declarations of Interest:

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

29.21 Minutes

To resolve to approve the Minutes of the Annual Meeting held on 4th May 2021.

30.21 Clerk's Report

To resolve to note Clerk's Report providing information on recent issues and work completed.

31.21 Face to Face Meetings Protocol & Risk Assessment

To resolve to adopt the Return to Face to Face Meetings Protocol and Risk Assessment.

32.21 Scheme of Delegation

To resolve to ratify the following decisions taken under the Council's Scheme of Delegation and Business Continuity Plan for the period 7th May 2021 to 21st June 2021

Planning and Tree Work Applications:

Application No: CONS/21/0233

Sandy Balls Holiday Centre, Godshill – Fell 2 x Oak Trees

To express concern and objection to the application and to the principle of felling oak trees. Sandy Balls has reassured the Council that it is slowly removing areas of block/tarmac paving around tree root areas to ensure that trees surrounded by this can remain healthy. It therefore finds the reason to fell 2 Oak Trees because their roots are disturbing the areas of tarmac around them as questionable. The trees were there before the tarmac and so the tarmac (and any other impermeable surfacing) should be chipped away and the area cleared to allow the roots to be able to access water to ensure that they can recover to being in a good condition.

Application No: CONS/21/0257

Forest Corner, Purlieu Lane, Godshill – Prune 1 x Lawson Cypress Tree, Prune 1 x Holly Tree, Prune 1 x Pear Tree, Fell 2 x unknown species of trees

To leave the decision to the Tree Officer.

33.21 Planning and Tree Works Application Decisions

To resolve to note the decisions on recent applications.

34.21 Internal Audit

To receive a report from Fair Account on the Annual Internal Audit, to consider and note the findings and to resolve to act on them.

35.21 Annual Governance Statement

To consider and resolve to approve the Annual Governance Statement contained within the Annual Governance and Accountability Return (AGAR) Part 3 for the year ended 31st March 2021 for submission to the Parish Council's External Auditors following completion of the Internal Audit.

36.21 Accounting Statements

To consider and resolve to approve the Accounting Statements contained in the Annual Return and Statement of Variances within the Annual Governance and Accountability Return (AGAR) Part 3 for the year ended 31st March 2021 for submission to the Parish Council's External Auditors following completion of the Internal Audit.

37.21 Exercise of Public Rights

To resolve to approve the dates for the period for the exercise of public rights for the Annual Governance and Accountability Return (AGAR) Part 3 for the year ended 31st March 2021.

38.21 Parish Lengthsman

To consider a proposal from Cllr Fell, following discussions with the Highways Engineer, to install 24 dragons teeth at Godshill Cross to deter damage by vehicles and to allocate the sum of £450 for equipment and materials for the project.

39.21 Monitoring and Reporting of Pop Up Campsites and Holiday Letting Sites

To consider the impact of pop up campsites and holiday letting sites within the parish and to resolve to agree on any actions to be taken to ensure that they are operating within the law.

40.21 Pound Bottom

To consider a proposal from Cllr Fell to write to the New Forest National Park Authority on the matter of compensation for the impact on parishes of the delayed closure of Pound Bottom and a breach of the site's planning permission to close the site, following a permitted extension, by 31st December 2020.

41.21 Change of Banking Arrangements

To consider a report from the Clerk on a suggested change to the Council's banking arrangements from The Co-operative Bank to Unity Bank to ensure compliance with the Council's Financial Regulations and more efficient online banking.

42.21 Payments

To resolve to approve the following payments:
£60.00 - Fair Account - For the Annual Internal Audit
£36.00 - Ionos - Website hosting April to June
£17.99 - Fordingbridge Town Council – For lengthsman expenses grass seed
£35.00 - Information Commissioner - Annual Data Protection Licence
£450.00 - Mrs S Boyd - Litter Warden first payment

43.21 Finance and Policy:

- a. **To resolve to approve the sum of £938.35 as the Accounts for payment for June.**
- b. **To resolve to approve the Bank balances - Cheque and Reserve Accounts.**

44.21 Outside Bodies and Representation:

Sandy Balls: To receive a short verbal report from Cllr Pomphrey on a recent meeting.

45.21 Correspondence

To resolve to note the Correspondence received.

46.21 Any Other Business

To consider any other business on which no decisions can be taken or suggest agenda items for the next meeting.

47.21 Next Meeting

To confirm the date of the next meeting as Tuesday 13th July 2021 to be held on at Godshill Village Hall at 7.30 pm.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety, and Human Rights.