

MINUTES
04.05.2021
GODSHILL PARISH COUNCIL

Minutes of the Virtual¹ Annual Meeting of the Parish Council held on Tuesday 4th May 2021 at 7.30 pm.

Present:

Cllr Fell - Chairman

Cllr Cakebread

Cllr O'Brien

Cllr Woodward

Mrs Bev Cornish – Clerk

One members of the public

Public Session:

No questions or statements were received.

01.21 Election of a Chairman for 2021/22:

Godshill Parish Council RESOLVED to elect Cllr Fell as Chairman for 2021/22.

02.21 Election of a Vice Chairman for 2021/22.

Godshill Parish Council RESOLVED to elect Cllr Woodward as Vice-Chairman for 2021/22.

03.21 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to a future meeting or to resolve to agree on any other action.

No business was raised.

04.21 To receive apologies for absence:

The Clerk reported that apologies had been received from Cllr Williams due to another meeting commitment, Cllr Pomphrey due to a personal commitment and Cllr Phillips due to a work commitment. Cllr Fell proposed from the Chair and it was RESOLVED that the apologies and the reasons for them be accepted. Apologies had also been received from District Cllr Emma Lane who had attend the Annual Parish Meeting which was held prior to this meeting and from County Cllr Edward Heron.

05.21 Declarations of Interest:

a. To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers:

No declarations of interest were received.

b. To consider any Dispensation Requests received by the Parish Clerk and not previously considered.

The Clerk confirmed that she had received no dispensation requests.

¹ In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

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06.21 To resolve to approve the Minutes of the Ordinary Meeting held on 13th April 2021:

Cllr Fell proposed, Cllr O'Brien seconded and it was RESOLVED that the Minutes be approved and signed as a true record by the Chairman.

07.21 To resolve to re-adopt the Council's Standing Orders for 2021/22:

Godshill Parish Council RESOLVED to approve the re-adoption of Council's Standing Orders for 2021/22.

08.21 To resolve to re-adopt the Council's Financial Regulations for 2021/22:

Godshill Parish Council RESOLVED to approve the re-adoption of Council's Financial Regulations for 2021/22.

09.21 To resolve to re-affirm the Council's adoption of and eligibility to use the General Power of Competence:

Godshill Parish Council RESOLVED to re-affirm the Council's adoption of and eligibility to use the General Power of Competence for 2021/22.

10.21 To consider and re-adopt the following Parish Council Policies for 2021/22:

Godshill Parish Council RESOLVED to re-adopt the following Policies for 2021/22:

- Risk Management Policy and Risk Registers 1-3
- General Reserves Policy
- Complaints Policy
- Remote/Virtual Meeting Protocol
- Policy on Filming, Photographing, Audio Recording & Social Media Reporting of Public Parish Council and Committee Meetings
- Procedures for handling requests made under the Freedom of Information Act 2000.
- Policy on Cycling in Godshill
- Documents pertaining to the General Data Protection Regulation (EU) 2016/679:
 - a. Information & Data Protection Policy
 - b. Document Retention & Disposal Policy
 - c. Social Media & Electronic Communication Policy

11.21 To consider and review the Parish Council's Asset Register for 2021/22.

Godshill Parish Council RESOLVED to approve the Asset Register for 2021/22.

12.21 To confirm approval of the arrangements for insurance cover in respect of all insured risks:

Godshill Parish Council RESOLVED to approve the arrangements for insurance cover in respect of insured risks.

13.21 To agree the dates and times of ordinary meetings of the Council for 2021/22:

Godshill Parish Council RESOLVED to approve the dates and times of ordinary meetings of the Council for 2021/22.

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14.21 To resolve to appoint the following Representatives of Godshill Parish Council:
Godshill Parish Council RESOLVED to appoint representatives to the following outside organisations for 2021/22:

- a. Godshill Village Hall Committee - Cllrs O'Brien and Williams
- b. New Forest Consultative Panel - Any available councillor
- c. Footpath & Rights of Way Officer - Cllrs Pomphrey and Fell
- d. New Forest Association of Town & Parish Councils (NFALC) - Cllr Fell
- e. NFNPA Quadrant meetings - Cllrs Woodward and Cakebread
- f. Western Escarpment Conservation Area Steering Group - Any available councillor
- g. Sandy Balls Holiday Centre - Cllr Pomphrey

15.21 To resolve to note the Clerk's Report providing information on recent issues and work completed:

Cllr Fell proposed from the Chair and it was RESOLVED that the Clerk's report be noted as follows:

Litter Warden: Feb 20 Mtg: Cricket Pitch Bin: No further progress on this.

25.20: Parking at Entrance to Newgrounds: The Clerk has chased Sean Marsh again.

36.20: Footpath 772: No response from the Countryside Access Team on the Footpath repair. Clerk has chased again.

58.20: British Telecommunications plc EIR Request: No response has been received from BT regarding the number of visits for repairs to DSLAM Cabinet outside Godshill Village Hall, SP6 2LH.

142:20: Average speed cameras: The Clerk sent the response on the letter to Bramshaw Parish Council and agreed to share the sending of the letters once the letter was agreed. Letters also to be sent to members of the North West Quadrant meeting at the NFNPA.

16.21 Planning and Tree Work Applications:

Application No: CONS/21/0202

Holly Ridge, The Ridge, Godshill – Coppice 4 x Holly trees - Following a brief report from Cllr Cakebread, Cllr Fell proposed, Cllr Cakebread seconded and it was RESOLVED that the decision on this application be left to the Tree Officer.

17.21 To resolve to approve the Scheme of Delegation and Business Continuity Plan for the period 7th May 2021 to 7th June 2021:

Cllr Cakebread proposed, Cllr O'Brien seconded and it was RESOLVED to approve the Scheme of Delegation and Business Continuity Plan up to 7th June 2021.

18.21 To consider a proposal from Cllr Fell to restore the verge adjacent to the eastern pinch point in Southampton Road with replacement dragons teeth with the purpose of deterring damage by vehicles and to agree to allocate the sum of £200 for materials to enable the Parish Lengthsman to carry out the work:

Following a report from Cllr Fell, he proposed, Cllr O'Brien seconded and it was RESOLVED that the project and funding be approved.

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19.21 To consider and resolve to agree a response to the Ministry of Housing, Communities and Local Government’s consultation and call for evidence on Local authority remote meetings:

Following a detailed discussion in which views expressed were of being:

- As ‘agile’ as possible in terms of meetings which permit members of the public, officers of the NFNPA and NFDC and the District and County Councillors to attend remotely if they wish rather than driving across the Forest to attend council meetings.
- To have the choice for people and councillors to attend remotely or in person so that it also provides flexibility.

20.21 To resolve to approve the following payments:

- £44.97 - Society of Local Council Clerks - Annual subscription shared proportionately with Downton Parish Council.
- £255.92 - Hampshire Association of Local Councils - Annual subscription.

Cllr Fell proposed, Cllr Woodward seconded and it was RESOLVED that the payments be approved.

21.21 Finance and Policy:

a. To resolve to approve the sum of £640.25 as the Accounts for payment for May.

	£	Cheque No.
SLCC	44.97	100697
HALC	255.92	100698
B Cornish – May salary	339.36	100699

Cllr Fell proposed, Cllr Woodward seconded and it was RESOLVED that the accounts for payment be approved.

b. To resolve to approve the Bank balances - Cheque and Reserve Accounts.

Balances to be Approved and Noted as at 04.05.21

Current Account: £12,379.52 Deposit Account: £581.12

Cllr Fell proposed, Cllr Woodward seconded and it was RESOLVED that the balances be approved and noted.

22.21 Outside Bodies and Representation:

North West Quadrant: Cllr Woodward gave a detailed report on a recent meeting at which the following matters were discussed:

- Progress on the 'Care for the Forest, Care for Each Other', and plans for coping with visitors as lockdown restrictions ease <https://www.newforestnpa.gov.uk/news/action-plan-put-in-place-to-encourage-care-for-the-new-forest/>
- Partnership Plan Update – looking ahead for the next five years. The NPA will be considering a working draft at its 29 April followed by formal consultation from mid-June onwards with the key aspect being the addressing of issues raised by the “Glover Review on National parks”.

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- Planning Update – Steve Avery explained the changes which were being brought in regarding regulation of ‘pop-up’ campsites. “New” sites larger than 50- pitches will be required to submit planning applications. Smaller sites will be required to provide certification on habitat rights, drainage, effluent etc. in order to retain their permitted development rights. It was noted that the majority of sites are in Godshill.
- NFNPA communications with parish councils, how well are these working? - The general feeling was that these were pretty good.
- Open Forum & AOB - It was noted that animal accidents were now at their lowest level historically. Godshill highlighted that it was are seeking to push forward proposals for average speed cameras in conjunction with Bramshaw and would welcome support from other parishes. We agreed we would share our paper when finalised.

23.21 To resolve to note the Correspondence received:

Cllr Fell proposed from the Chair and it was RESOLVED that the following items of correspondence be noted:

1. NFNPA – New Forest Action Plan from Linda Palmer.
2. Hampshire Association of Local Councils – An advice note on the holding of the Annual Meeting prior to the ceasing of legislation to hold virtual meetings ie prior to 7th May.
3. Sandy Balls – An apology from Adrian Evans for this evening’s meeting.
4. Thank you letter from Fordingbridge First Responders for grant.

24.21 Any Other Business:

Unlicensed waste disposal sites: Cllr Cakebread asked whether the Council could consider pursuing the issue of sites which burn waste but which don’t have a licence to do so. It was suggested that this be raised with District Cllr Emma Lane in the first instance and that photograph evidence be provided when possible.

25.21 Next Meeting:

Cllr Fell confirmed the date of the next meeting as Tuesday 22nd June 2021 to be held at Godshill Village Hall at 7.30 pm.

With no other business, the meeting closed at 8.45 pm.

Members of the Council considered the foregoing in the matters in consideration of their duties: Equal Opportunities, (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety, and Human Rights.