

GODSHILL PARISH COUNCIL

Mrs B Cornish – Parish Clerk
West View, Slab Lane, Downton, Salisbury, Wiltshire. SP5 3PS
Tel: 01725 513874 Email: clerk@godshillparishcouncil.gov.uk

Date: 26th April 2021

Please note: due to the current HM Government's measures for Covid-19, the Parish Council will meet virtually via Zoom. To join the Zoom Meeting please use the following link, Meeting ID and Passcode:

[Join Zoom Meeting](#)

<https://zoom.us/j/94979844838?pwd=Q3VZeihUXAvOUNBR2RTa3ZDU1lkZz09>

Meeting ID: 949 7984 4838 Passcode: 163656

Please be aware that the meeting will be video recorded.

To all Members of Godshill Parish Council

You are summoned to the Annual Meeting of Godshill Parish Council on Tuesday 4th May 2021 at 7.30 pm. This meeting will be held virtually¹ for the purpose of transacting the following business.



Bev Cornish, Parish Clerk.

District Councillor Emma Lane - To receive a short verbal report.

Litter Warden - To receive a short verbal report from Mrs Sara Boyd.

7.30 pm Public Question Time

Prior to the start of the meeting, there will be a public session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. This section is not part of the formal meeting of the Council.

01.21 Election of a Chairman for 2021/22.

02.21 Election of a Vice Chairman for 2021/22.

03.21 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to a future meeting or to resolve to agree on any other action.

¹ In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

AGENDA

04.21 To receive apologies for absence.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

05.21 Declarations of Interest:

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

06.21 To resolve to approve the Minutes of the Ordinary Meeting held on 13th April 2021.

07.21 To resolve to re-adopt the Council's Standing Orders for 2021/22.

08.21 To resolve to re-adopt the Council's Financial Regulations for 2021/22.

09.21 To resolve to re-affirm the Council's adoption of and eligibility to use the General Power of Competence.

10.21 To consider and re-adopt the following Parish Council Policies for 2021/22:

- Risk Management Policy and Risk Registers 1-3
- General Reserves Policy
- Complaints Policy
- Remote/Virtual Meeting Protocol
- Policy on Filming, Photographing, Audio Recording & Social Media Reporting of Public Parish Council and Committee Meetings
- Procedures for handling requests made under the Freedom of Information Act 2000.
- Policy on Cycling in Godshill
- Documents pertaining to the General Data Protection Regulation (EU) 2016/679:
 - a. Information & Data Protection Policy
 - b. Document Retention & Disposal Policy
 - c. Social Media & Electronic Communication Policy

11.21 To consider and review the Parish Council's Asset Register for 2021/22.

12.21 To confirm approval of the arrangements for insurance cover in respect of all insured risks.

13.21 To agree the dates and times of ordinary meetings of the Council for 2021/22.

14.21 To resolve to appoint the following Representatives of Godshill Parish Council:

- a. Godshill Village Hall Committee (x2)
- b. New Forest Consultative Panel (x1)
- c. Footpath & Rights of Way Officer (x1)
- d. New Forest Association of Town & Parish Councils (NFALC) (x1)
- e. NFNPA Quadrant meetings (x1)

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- f. Western Escarpment Conservation Area Steering Group (x1)
- g. Sandy Balls Holiday Centre (x1)

15.21 To resolve to note the Clerk's Report providing information on recent issues and work completed.

16.21 Planning and Tree Work Applications:

Application No: CONS/21/0202

Holly Ridge, The Ridge, Godshill – Coppice 4 x Holly trees

17.21 To resolve to approve the Scheme of Delegation and Business Continuity Plan for the period 7th May 2021 to 7th June 2021.

18.21 To consider a proposal from Cllr Fell to restore the verge adjacent to the eastern pinch point in Southampton Road with replacement dragons teeth with the purpose of deterring damage by vehicles and to agree to allocate the sum of £200 for materials to enable the Parish Lengthsman to carry out the work.

19.21 To consider and resolve to agree a response to the Ministry of Housing, Communities and Local Government's consultation and call for evidence on Local authority remote meetings.

20.21 To resolve to approve the following payments:

- £44.97 - Society of Local Council Clerks - Annual subscription shared proportionately with Downton Parish Council.
- £255.92 - Hampshire Association of Local Councils - Annual subscription.

21.21 Finance and Policy:

a. To resolve to approve the sum of £640.05 as the Accounts for payment for May.

b. To resolve to approve the Bank balances - Cheque and Reserve Accounts.

22.21 Outside Bodies and Representation:

North West Quadrant: To receive a short verbal report from Cllr Woodward on a recent meeting.

23.21 To resolve to note the Correspondence received.

24.21 Any Other Business.

25.21 To confirm the date of the next meeting as Tuesday 8th June 2021 to be held on at Godshill Village Hall, subject to HM Government's Covid-19 Roadmap.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety, and Human Rights.