

GODSHILL PARISH COUNCIL

Mrs B Cornish – Parish Clerk
West View, Slab Lane, Downton, Salisbury, Wiltshire. SP5 3PS
Tel: 01725 513874 Email: clerk@godshillparishcouncil.gov.uk

Date: 18th May 2020

Please note: due to the current HM Government's measures for Covid-19, the Parish Council will meet virtually via Zoom. If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting on clerk@godshillparishcouncil.gov.uk or 01725 513874.

To all Members of Godshill Parish Council

You are summoned to the Annual Meeting of Godshill Parish Council on Wednesday 27th May 2020 at 7.30 pm. This meeting will be held virtually¹ for the purpose of transacting the following business.



Bev Cornish, Parish Clerk.

The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded.

If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

7.30 pm Public Question Time

Prior to the start of the meeting, there will be a public session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. This section is not part of the formal meeting of the Council.

District Councillor Emma Lane - To receive a short verbal report.

Litter Warden - To receive a short verbal report from Mrs Sara Boyd.

AGENDA

01.20 Election of a Chairman for 2020/21.

02.20 Election of a Vice Chairman for 2020/21.

¹ In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

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03.20 To receive apologies for absence.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

04.20 Declarations of Interest:

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

05.20 To resolve to approve the Minutes of the Ordinary meeting held on 10th March 2020.

06.20 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to a future meeting or to resolve to agree on any other action.

07.20 To resolve to note Clerk's Report providing information on recent issues and work completed.

08.20 Planning and Tree Work Applications:

Application No. 20/00276 Ytene Gardens, Southampton Road, Godshill - Single storey extension; roof alterations.

Application No. CONS/20/208

Fig Cottage, Southampton Road, Godshill – Fell 1 x Ash tree, Prune 2 x Ash trees.

Application No. CONS/20/0225 The Cottage, Woodgreen Road, Godshill – Pollard 1 x Olive Tree, Pollard 1 x ornamental Cherry tree (Prunus Serrulata)

Application No. TPO/20/0236

Sandy Balls Holiday Centre, Sandy Balls Estate, Godshill - Various works to mixed tree species as detailed within tree survey schedule

09.20 To resolve to ratify the delegated decision on Planning Application No. 20/00068 Broadhill Cottage, Broadhill Lane, Blissford – Replacement dwelling; retention of outbuilding with alterations as follows:

'Godshill Parish Council recommends Permission for the above application but would accept the decision reached by the national park authority officers under their delegated powers.

The Council's decision takes into account the current state of collapse, the sympathetic nature of the amended replacement design (which appears to have the tacit support of the conservation officer except for the roof), the changes to the garage design and the support of neighbours and the wider community (as evidenced by the petition in support). The Council believes that the community benefits of a replacement dwelling

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outweigh the loss of the non-designated heritage asset given its current state of disrepair and given that the only alternative would likely be to leave it in its current state. However, it recognises both the sensitivity of Broadhill Cottage as a non-designated heritage asset, and that if it were to be replaced this should not be regarded as a precedent, and also that there is a disagreement between the applicant and the NPA on the issue of neglect.'

10.20 To resolve to ratify the delegated decision on Tree Works Application CONS/20/0191 34 Larch Row, Sandy Balls Estate, Godshill as follows:

'Godshill Parish Council resolved to leave the decision on this application to the Tree Officer'.

11.20 To resolve to re-adopt the Council's Standing Orders for 2020/21.

12.20 To resolve to re-adopt the Council's Financial Regulations for 2020/21.

13.20 To consider and re-adopt the following Parish Council Policies for 2020/21:

- Risk Management Policy and Risk Registers 1-3.
- Complaints Policy
- Policy on Filming, Photographing, Audio Recording & Social Media Reporting of Public Parish Council and Committee Meetings
- Procedures for handling requests made under the Freedom of Information Act 2000.
- Policy on Cycling in Godshill
- Documents pertaining to the General Data Protection Regulation (EU) 2016/679:
 - a. Information & Data Protection Policy
 - b. Document Retention & Disposal Policy
 - c. Social Media & Electronic Communication Policy

14.20 To consider and review the Parish Council's Asset Register for 2020/21.

15.20 To confirm approval of the arrangements for insurance cover in respect of all insured risks.

16.20 To agree the dates and times of ordinary meetings of the Council for 2020/21.

17.20 To resolve to appoint the following Representatives of Godshill Parish Council:

- a. Godshill Village Hall Committee (x2)
- b. New Forest Consultative Panel (x1)
- c. Footpath & Rights of Way Officer (x1)
- d. New Forest Association of Town & Parish Councils (NFALC) (x1)
- e. NFNPA Quadrant meetings (x1)
- f. Western Escarpment Conservation Area Steering Group (x1)
- g. Sandy Balls Holiday Centre (x1)

18.20 To resolve to approve the Lengthsman's Annual Contract to 31st March 2021 for the agreement between the Lead and Associate Parishes.

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19.20 To consider a request from a resident to investigate the removal of the Postbox on the upper road in Godshill Wood and to request that it be reinstated.

20.20 To resolve to approve the purchase of additional PPE up to the value of £150 for the Litter Warden to ensure her continued safety and to enable her to return to her role once HM Government's restrictions are lifted.

21.20 To resolve to approve the following payments:

- £940 - Society of Local Council Clerks - For the clerk's community governance qualification.
- £42.95 - Society of Local Council Clerks - Annual subscription shared proportionately with Downton Parish Council.
- £40.00 - About the Home - For weed clearance of the Village Hall car park.
- £251.16 - Hampshire Association of Local Councils - Annual subscription.
- £42.48 - Cllr Fell for Padlocks for SIDs.
- £35.00 - Information Commission – Annual Data protection fee

22.20 Finance and Policy:

a. To resolve to approve the sum of £2,259.66 as the Accounts for payment for May.

b. To resolve to approve the Bank balances - Cheque and Reserve Accounts.

23.20 Outside Bodies and Representation:

Broadband: To receive a short verbal report from Cllr Fell on the progress of the Council's application to the Rural Gigabit Voucher Scheme.

Speed Indicator Devices: To receive a short verbal report from Cllr Fell on the installation of the Council's SIDs in Southampton Road, Godshill.

Covid-19 Community Support: To receive a short verbal report from Cllr Williams on the support being provided to residents in Godshill.

24.20 To resolve to note the Correspondence received.

25.20 Any Other Business.

26.20 To confirm the date of the next virtual meeting as Tuesday 9th June 2020 to be held on Zoom.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety, and Human Rights.

Any person who may have difficulty with access to the meeting through disability is asked to advise the Clerk on 01725 513874 at least 24 hours before the meeting so that every effort may be made to provide access.