

MINUTES

14.05.19

GODSHILL PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held in the Village Hall, Godshill on Tuesday 14th May 2019 starting at 7.30 pm.

Present:

Cllr Fell – Chairman

Cllr Cakebread

Cllr O'Brien

Cllr Phillips

Pomphrey

Cllr Williams

District Council Emma Lane

Mrs Bev Cornish - Clerk

Three members of the public.

Cllr Fell welcomed everyone to the meeting and the new term of the Parish Council.

Public Session: No statements or questions were received from members of the public.

District Council Emma Lane: Cllr Lane gave a short verbal report on her background and her past role as a District Council for Ringwood and Sopley. She said she was keen to keep the New Forest as a unique place to live and was keen to focus more on the environment.

Cllr Fell said that she was very welcome and the Council looked forward to working in partnership with her.

01.19 To receive Declarations of Acceptance of Office from all Councillors: The Clerk confirmed that she had received all the signed Declarations of Office from councillors.

02.19 Election of a Chairman for 2019/20: Cllr Williams proposed, Cllr O'Brien seconded and it was RESOLVED that Cllr Fell be elected as Chairman for the 2019/20 civic year.

03.19 Election of a Vice Chairman for 2019/20: Cllr Fell proposed, Cllr O'Brien seconded and it was RESOLVED that Cllr Cakebread be elected as Vice-Chairman for the 2019/20 civic year.

04.19 To receive apologies for absence: The Clerk confirmed that she had received no apologies for absence.

05.19 Declarations of Interest:

a. To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers:

Cllrs O'Brien and Williams declared a personal and non-pecuniary interest in planning application 19/00303/FULL for Paysanne, Godshill Wood but did not vote on the application.

b. To consider any Dispensation Requests received by the Parish Clerk and not previously considered:

The Clerk confirmed that she had received no dispensation requests.

06.19 To resolve to approve the Minutes of the ordinary meeting held on 9th April 2019: Cllr O'Brien proposed, Cllr Williams seconded and it was RESOLVED that the Minutes be approved and signed as a true record by the Chairman.

07.19 To resolve to re-adopt the National Association of Local Council's model Standing Orders 2018 duly amended to reflect Godshill Parish Council's requirements: Godshill Parish Council RESOLVED to re-adopt the model Standing Orders.

08.19 To resolve to re-adopt the National Association of Local Council's model Financial Regulations 2016 duly amended to reflect Godshill Parish Council's requirements: Godshill Parish Council RESOLVED to re-adopt the model Financial Regulations.

09.19 To consider and re-adopt the Parish Council's Complaints Policy for 2019/20: Godshill Parish Council RESOLVED to approve the re-adoption of the Complaints Policy.

10.19 To consider and re-adopt the Parish Council's Policy on Filming, Photographing, Audio Recording & Social Media Reporting of Public Parish Council and Committee Meetings for 2019/20: Godshill Parish Council RESOLVED to approve the re-adoption of its Policy on Filming, Photographing, Audio Recording & Social Media Reporting of Public Parish Council meetings.

11.19 To consider and re-adopt the Parish Council's Policy on Cycling in Godshill for 2019/20: Godshill Parish Council RESOLVED to approve the re-adoption of its Policy on Cycling.

12.19 To consider and review the Parish Council's Asset Register for 2019/20: Godshill Parish Council RESOLVED to approve the Asset Register.

13.19 To approve the Parish Council's procedures for handling requests made under the Freedom of Information Act 2000 for 2019/20: Godshill Parish Council RESOLVED to approve the procedures for handling requests made under the Freedom of Information Act 2000.

14.19 To consider and resolve to re-adopt the following policies and documents in order for the Parish Council to be compliant with the General Data Protection Regulation (EU) 2016/679:

- a. Information & Data Protection Policy
- b. Data Breach Plan and Reporting Form
- c. Document Retention & Disposal Policy
- d. Social Media & Electronic Communication Policy
- e. General Privacy Notice
- f. Email Contact Privacy Notice

Godshill Parish Council RESOLVED to re-adopt the above policies in relation to the General Data Protection Regulation for 2019/20.

15.19 To confirm approval of the arrangements for insurance cover in respect of all insured risks: Godshill Parish Council RESOLVED to approve the arrangements for insurance cover in respect of all insured risks for 2019/20.

16.19 To agree the dates and times of ordinary meetings of the Council for 2019/20: Godshill Parish Council RESOLVED to approve the dates and times of ordinary meetings for the civic year.

17.19 To resolve to appoint the following Representatives of Godshill Parish Council: Godshill Parish Council RESOLVED to appoint the following Representatives:

- a) **Godshill Village Hall Committee (x2):** Cllr Williams
- b) **New Forest Consultative Panel (x1):** Any councillor available
- c) **Footpath & Rights of Way Officer (x1):** Cllrs Fell and Pomphrey
- d) **New Forest Association of Town & Parish Councils (NFALC) (x1):** Any councillor available
- e) **NFPA Quadrant meetings (x1):** Cllr Cakebread and Cllr Pomphrey
- f) **Western Escarpment Conservation Area Steering Group (x1):** Cllr O'Brien
- g) **Sandy Balls Holiday Centre (x1):** Cllr Pomphrey

18.19 To resolve to note Clerk's Report providing information on recent issues and work completed: Cllr Fell proposed from the Chair and it was RESOLVED that the Clerk's report be noted as follows:

108.16 & 54.18: Speed Limit Repeater sign & Pinch Points: Mandy Ware of Hampshire County Council Highways Team has produced new plans for the white lining and additional signage for the pinch point and also the positions of the new pole and extension poles. Hampshire County Council's legal department will be sending a Licence for signature by the Council in due course for the SLRs.

96.18: Defibrillator: The box was installed and connected to the Village Hall's electricity supply at the end of April. The box included a bulk head light and this will now be installed above the box on a timed delay light switch which will ensure it does not stay on beyond the time required and is available to users of the defibrillator. A sign needs to be added to the wall explaining how it must be used and this will be done by a local. Once both are in place, the defibrillator will be up and running.

156.18: Broadband: Mr Robert Lintonbon has advised that he has made several attempts to contact Hampshire County Council regarding an update on the Godshill application but has not been able to speak to the officer. He will continue to call and advise the Clerk of any progress.

19.19 Planning and Tree Works Applications:

Application No. 19/00303/FULL

Paysanne, Godshill Wood - Retention of roof extension over existing log store, retaining wall, addition of 1no. rooflight to outbuilding: Following a brief discussion, Cllr Fell proposed, Cllr Cakebread seconded and it was RESOLVED that Godshill Parish Council should recommend REFUSAL for the reasons listed below but would accept the decision reached by the National Park Authority's Officers under their delegated powers:

- The outbuilding has not been constructed in accordance with the approved plans. During the consultation, the applicant advised that the outbuilding would be sunk into ground close to the boundary in order to reduce its impact on the landscape and to comply with its

requirement to be incidental to the main dwelling. This has not been done with the building being moved forward into the site and a retaining wall constructed behind it. The outbuilding is therefore much more prominent within the landscape and the roofline much more visible from the track and within the conservation area, which is in complete contrast to the building it replaced.

- The neighbours who commented on the approved application expressed concerns about overlooking and privacy. The addition of the unapproved rooflight will only serve to compound these concerns.
- The Parish Council in turn is concerned that the now more prominent building and additional rooflight will be detrimental to and impact adversely on the residential amenity of the neighbouring properties.

Application No. 19/00153/FULL

Homestead Cottage, Southampton Road, Godshill - Retention of cladding to dormer window with proposed colour change: Following a brief discussion, Cllr Fell proposed, Cllr Cakebread seconded and it was RESOLVED that Godshill Parish Council should defer to the experience and expertise of officers in terms of the proposed materials and their impact on the Conservation Area. It was therefore happy to accept the decision reached by the National Park Authority's Officers under their delegated powers.

20.19 To resolve to agree that the Parish Council should not declare itself as an exempt authority under the Local Audit (Smaller Authorities) Regulations 2015 and should proceed to submit its Annual Accounts for the financial year up to March 31st 2019 for external audit: Following a brief explanation from the Clerk, Cllr Fell proposed, Cllr O'Brien seconded and it was RESOLVED that Godshill Parish Council should not declare itself as an exempt authority under the Local Audit (Smaller Authorities) Regulations 2015 for the financial year up to 31st March 2018.

21.19 To resolve to agree on any tasks for the Lengthsman when he visits the parish on Monday 20th May 2019: Following a brief discussion, Cllr Fell proposed from the Chair and it was RESOLVED that the tasks of strimming the car park at the Village Hall, the sweeping and clearing of the layby opposite the Woodgreen Road junction, the cleaning of nearby highways signs and the strimming at the base of the hedges which encroach the pavement in Southampton Road should be added to the list for the Lengthsman.

22.19 To resolve to agree on a response to the Wiltshire Council consultation on the masterplan for the redevelopment of The Maltings and Central Car Park, Salisbury:

Following a brief discussion, Cllr Fell proposed from the Chair and it was RESOLVED that the Clerk be asked to respond in terms of there needing to be sufficient parking.

23.19 To resolve to approve the following payments:

£243.00 - Hampshire Association of Local Councils - Annual membership fee.

£215.35 - Dave Watton Electrical - For installation of Public Access Defibrillator box.

Cllr Fell proposed, Cllr Pomphrey seconded and it was RESOLVED that the payments be approved.

24.19 Finance and Policy:

a. To resolve to approve the sum of £788.56 as the Accounts for payment for May:

	£	Cheque No.
Hampshire Association of Local Councils	243.00	100612
Dave Watton Electrical	215.35	100613
B Cornish – April salary	330.21	100614

Cllr Fell proposed, Cllr Williams seconded and it was RESOLVED that they be approved.

b. To resolve to approve the Bank balances - Cheque and Reserve Accounts:

Balances to be Approved and Noted as at 14.05.19

Current Account: £14,237.18 Deposit Account: £580.09

Cllr Fell proposed, Cllr Pomphrey seconded and it was RESOLVED that they be approved.

25.19 To resolve to note the Correspondence received: Cllr Fell proposed from the Chair and it was RESOLVED that the following items of correspondence be noted:

1. Hampshire Highways:
 - An email from Mandy Ware enclosing the plans for the pinch points and SLRs.
2. New Forest District Council
 - Various emails from Rosemary Rutins giving post-election guidance.
3. Hampshire Association of Local Councils – An email enclosing the May Newsletter.
4. Protect Hale Purlieu Movement – An email regarding the pause in the project to remove the pylons enclosing a document 'in order to present an accurate description of the regulations and related background that ensures that this project could not receive planning approval'
5. The Rae Straton Lunch Club and Fordingbridge & District Day Centre for the Frail and Housebound will be holding it their AGMS on Wednesday 15th May at the Avonway Community Centre in Fordingbridge, at 2.15 pm and 3.15 pm with tea and biscuits.
6. Fordingbridge Town Council - an email advising that Fordingbridge will be having it's WW1 Memorial unveiling at 11am on 28th June and to please save the date. More details will be sent nearer the time.
7. Verderers of the New Forest – an invitation to join them for an evening celebrating the work taking place to protect and enhance the internationally-important habitats of the New Forest at Minstead Village Hall, Lyndhurst Road, Minstead, SO43 7FX from 6pm on Wednesday 22nd May 2019.
8. A parishioner – An email expressing concern and asking about the number of lorries accessing Pound Bottom.
9. A parishioner – An email expressing concern about the diverted footpath 752 which is now fenced off but the area remaining hasn't been cleared of brambles and stinging nettles and is beside a ditch so not very suitable for pedestrians.

26.19 Any Other Business:

Village Hall Committee: Cllr Williams advised that the Committee had received a report regarding the repointing of the brickwork on the exterior of the Hall which needed to be done and would cost in the region of £5,500. She also advised that the Committee was looking to replace a table tennis table.

Odd Jobs: Cllr O'Brien whether it was possible to carry out some small jobs to smarten up the village such as paint the post boxes, remount the Woodgreen sign outside the Fighting Cocks, repair to side of bus shelter etc.

Broadband: Cllr Fell said that his son had investigated faster broadband and had found a company called Wessex Internet which could provide 100 mbps. He said they were installing in rural Wiltshire and Dorset and may be worth bearing in mind if there is no progress with Hampshire County Council.

Highway Verges: Cllr Cakebread raised the issue of the protection of verges.

27.19 Next meeting: Cllr Fell confirmed the date of the next meeting as Tuesday 11th June 2019.

With no other business, the meeting closed at 8.45 pm.

Members of the Council considered the foregoing in the matters in consideration of their duties: Equal Opportunities, (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety, and Human Rights.