

# GODSHILL PARISH COUNCIL

Mrs B Cornish – Parish Clerk  
West View, Slab Lane, Downton, Salisbury, Wiltshire. SP5 3PS  
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Date: 7<sup>th</sup> May 2019

## To all Members of Godshill Parish Council

**You are summoned to the Annual Meeting of Godshill Parish Council, to be held in the Village Hall, Godshill on Tuesday 14th May 2019 at 7.30 pm for the purpose of transacting the following business.**



Bev Cornish, Parish Clerk.

*The Chairman will confirm if all or part of the meeting may be filmed, photographed or audio recorded.*

*If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.*

## 7.30 pm Public Question Time

Prior to the start of the meeting, there will be a public session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council meeting. Members of the public are asked to restrict their comments and/or questions to three minutes. This section is not part of the formal meeting of the Council.

**District Councillor Emma Lane** - To receive a short verbal report.

## AGENDA

**01.19 To receive Declarations of Acceptance of Office from all Councillors.**

**02.19 Election of a Chairman for 2019/20.**

**03.19 Election of a Vice Chairman for 2019/20.**

**04.19 To receive apologies for absence.**

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

**05.19 Declarations of Interest:**

- a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

# AGENDA

- b. To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.

- 06.19** To resolve to approve the Minutes of the ordinary meeting held on 9th April 2019.
- 07.19** To resolve to re-adopt the National Association of Local Council's model Standing Orders 2018 duly amended to reflect Godshill Parish Council's requirements.
- 08.19** To resolve to re-adopt the National Association of Local Council's model Financial Regulations 2016 duly amended to reflect Godshill Parish Council's requirements.
- 09.19** To consider and re-adopt the Parish Council's Complaints Policy for 2019/20.
- 10.19** To consider and re-adopt the Parish Council's Policy on Filming, Photographing, Audio Recording & Social Media Reporting of Public Parish Council and Committee Meetings for 2019/20.
- 11.19** To consider and re-adopt the Parish Council's Policy on Cycling in Godshill for 2019/20.
- 12.19** To consider and review the Parish Council's Asset Register for 2019/20.
- 13.19** To approve the Parish Council's procedures for handling requests made under the Freedom of Information Act 2000 for 2019/20.
- 14.19** To consider and resolve to re-adopt the following policies and documents in order for the Parish Council to be compliant with the General Data Protection Regulation (EU) 2016/679:
  - a. Information & Data Protection Policy
  - b. Data Breach Plan and Reporting Form
  - c. Document Retention & Disposal Policy
  - d. Social Media & Electronic Communication Policy
  - e. General Privacy Notice
  - f. Email Contact Privacy Notice
- 15.19** To confirm approval of the arrangements for insurance cover in respect of all insured risks.
- 16.19** To agree the dates and times of ordinary meetings of the Council for 2019/20.
- 17.19** To resolve to appoint the following Representatives of Godshill Parish Council:
  - a. Godshill Village Hall Committee (x2)
  - b. New Forest Consultative Panel (x1)
  - c. Footpath & Rights of Way Officer (x1)
  - d. New Forest Association of Town & Parish Councils (NFALC) (x1)
  - e. NFNPA Quadrant meetings (x1)
  - f. Western Escarpment Conservation Area Steering Group (x1)
  - g. Sandy Balls Holiday Centre (x1)

# AGENDA

**18.19** To resolve to note Clerk's Report providing information on recent issues and work completed.

**19.19** Planning and Tree Works Applications:

**Application No. 19/00303/FULL**

**Paysanne, Godshill Wood** - Retention of roof extension over existing log store, retaining wall, addition of 1no. rooflight to outbuilding.

**Application No. 19/00153/FULL**

**Homestead Cottage, Southampton Road, Godshill** - Retention of cladding to dormer window with proposed colour change.

**20.19** To resolve to agree that the Parish Council should not declare itself as an exempt authority under the Local Audit (Smaller Authorities) Regulations 2015 and should proceed to submit its Annual Accounts for the financial year up to March 31<sup>st</sup> 2019 for external audit.

**21.19** To resolve to agree on any tasks for the Lengthsman when he visits the parish on Monday 20<sup>th</sup> May 2019.

**22.19** To resolve to agree on a response to the Wiltshire Council consultation on the masterplan for the redevelopment of The Maltings and Central Car Park, Salisbury.

**23.19** To resolve to approve the following payments:

£243.00 - Hampshire Association of Local Councils - Annual membership fee.

£215.35 - Dave Watton Electrical - For installation of Public Access Defibrillator box.

**24.19** Finance and Policy:

a. To resolve to approve the sum of £788.56 as the Accounts for payment for May.

b. To resolve to approve the Bank balances - Cheque and Reserve Accounts.

**25.19** To resolve to note the Correspondence received.

**26.19** Any Other Business.

**27.19** To confirm the date of the next meeting as Tuesday 11th June 2019.

*Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety, and Human Rights.*

*Any person who may have difficulty with access to the meeting through disability is asked to advise the Clerk on 01725 513874 at least 24 hours before the meeting so that every effort may be made to provide access.*