

# MINUTES

09.04.19

## GODSHILL PARISH COUNCIL

Minutes of the Ordinary Meeting of the Parish Council held in the Village Hall, Godshill on Tuesday 9<sup>th</sup> April 2019 starting at 7.30 pm.

Present:

Cllr Lintonbon – Chairman

Cllr O'Brien

Cllr Phillips

Cllr Williams

District Council Bill Dow

PSCO Steve May, Hampshire Police

Mrs Bev Cornish - Clerk

Four members of the public.

Cllr Lintonbon welcomed everyone to the meeting and thanked PSCO Steve May for extending his stay beyond the Annual Parish Meeting in order to brief members of the public on policing matters and also to take questions.

### **Public Session:**

PSCO May gave a short briefing on the crime statistics in Godshill over the last year and how they compared to the previous year and responded to questions. He also gave guidance on the ways to prevent crime such as registering items of value with Immobilise.com, the UK property register, or by using the soon to be introduced 'Dot Pin' marking machine which he would be able to bring to the parish on a day to be arranged for residents to have their property marked. He also advised on how residents could sign up to [www.hampshirealert.co.uk](http://www.hampshirealert.co.uk), to receive community messaging on local police matters and issues.

Furthermore, he encouraged everyone to report all incidents, however small, so that proper account could be taken of them and this could be done by either calling 101 or online at <https://www.hampshire.police.uk/ro/report/ocr/af/how-to-report-a-crime/>. He said the New Forest West Neighbourhood Policing Team had a very large area to cover, including the Isle of Wight, and it was important for residents to be vigilant and to either call or submit a report if they were concerned about anything which could be of interest to the policing team.

Cllr Lintonbon thanked PSCO May for his briefing.

**Cllr Bill Dow:** Cllr Bill Dow advised that he would be retiring from the District Council and would not be standing at the forthcoming election. All councillors wished him well and Cllr Lintonbon thanked him for his support for and contribution to the Parish Council over the last 20 years.

**Litter Warden:** Mrs Sara Boyd gave a brief report on the annual litter pick which had been well attended by 21 residents and supported in terms of equipment by Sandy Balls. She said that just 5 bags of rubbish had been collected, which was a considerable reduction when compared many collected in previous years. She also asked that Sandy Balls be thanked for assisting in the litter pick by providing the equipment.

## **Part 1**

**182.18 To receive apologies for absence:** The Clerk advised that apologies had been received from Cllr Fell due to a work commitment, Cllr Cakebread due to a holiday commitment and Cllr Pomphrey due to a personal commitment. Cllr Lintonbon proposed from the Chair and it was RESOLVED that the apologies and the reasons for them be noted.

### **183.18 Declarations of Interest:**

**a. To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers:**

No declarations of interest were received.

**b. To consider any Dispensation Requests received by the Parish Clerk and not previously considered:**

The Clerk confirmed that she had received no requests for dispensations.

**184.18 To resolve to approve the Minutes of the ordinary meeting held on 12th March 2019:** Cllr Phillips proposed, Cllr O'Brien seconded and it was RESOLVED that the Minutes be approved and signed as a true record by the Chairman.

**185.18 To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors, to a future meeting or to resolve to agree on any other action:** No referrals were required as no questions or statements were received.

**186.18 To resolve to note the Clerk's Report providing information on recent issues and work completed:** Cllr Lintonbon proposed from the Chair and it was RESOLVED that the Clerk's report be noted as follows:

**150.18: Electric Fence in Blissford Road:** The Chairman and Clerk met with Helen Barber of the Hampshire County Council Countryside Access Team and the owner of the fence. They were given a fixed time period to carry out a number of specific actions prior to further discussions when Ms Barber has been able to take further advice from colleagues.

### **187.18 Planning and Tree Works Applications:**

#### **Application No. CONS/19/0229**

**Street Cottage, Southampton Road, Godshill - Prune 1 x Ash tree Prune 1 x Holly tree:** Godshill Parish Council RESOLVED to leave the decision to the Tree Officer.

#### **Application No. CONS/19/0251**

**Blissford Pool, Blissford Road, Blissford - Prune 1 x Monterey Cypress Prune 2 x English Oak trees Fell 1 x Poplar tree Fell 1 x Group of 3 Goat Willow trees:** Godshill Parish Council RESOLVED to leave the decision to the Tree Officer.

#### **Application No. TPO/19/0269**

**Willow Cottage, Woodgreen Road, Godshill - Prune 1 x Oak tree:** Godshill Parish Council RESOLVED to leave the decision to the Tree Officer.

**188.18 Following a short verbal report from the Clerk, to consider and resolve to approve a quote for the replacement of a two-way gate with a metal kissing gate on Footpath 773 following recent storm damage to the two-way gate:** The Clerk advised that she had obtained a quote of £275 for a kissing gate from the Salisbury Agricentre as the Council's previous suppliers, Centrewire, had quoted a £100 delivery fee. However, due to demand the gate would not be available for delivery until the end of June. Following a brief discussion, Cllr Lintonbon proposed, Cllr Williams seconded and it was RESOLVED that the purchase of the gate from the Salisbury Agricentre be approved.

**189.18 To receive a short verbal report from Cllr Pomphrey on a meeting with Hampshire Highways and to resolve to approve the following:** In Cllr Pomphrey's absence, the Clerk gave a brief report on the meeting and advised of the following actions:

**a. The list of actions which were agreed at the meeting in relation to improving the visibility of the pinch points:**

- Make the approach to the pinch points more visible.
- Make the posts more visible.
- Install a white line around both pinch points to guide drivers around them.
- Install traffic calming warning signs at each entrance to the village.
- Create gateways at each end of the village by installing 'gateway gates' and signs with the eastern gateway being installed within the highway area rather than on the other side of the cattle grid.
- You will chase the missing signage for the western pinch point which is causing road user confusion.

**SID/SLR posts:**

- The pole already installed at the western end of the village beyond the 30 mph zone will be moved east to sit inside the 30 mph zone.
- A 1 metre extension pole will be added to the 'road narrows' highway sign located before the western pinch point.
- A 1 metre extension pole will be added to the 'road narrows' sign on the south side of the road beyond the western pinch point.
- A new pole will be installed in the verge/bank beside the telegraph pole opposite Rathgael House, Southampton Road.
- Small 'speed camera' signs will be added to poles before and after the western pinch point.
- The Parish Council will apply for a License to manage and maintain the SID/SLR devices without assistance from New Forest District Council or Hampshire County Council.

Following a brief discussion, Cllr Lintonbon proposed, Cllr Williams seconded and it was RESOLVED that the above actions in relation to the pinch points and the relocation of existing poles be approved.

**b. The purchase of 2 road sign extension poles for the mounting of the Speed Limit Repeater Signs up to the cost of £750, the monies to be taken from the reserves allocated for the 'Speed Watch' project:**

Cllr Lintonbon proposed, Cllr Williams seconded and it was RESOLVED that the purchase and extension poles be approved.

**190.18 To resolve to approve the following payments:**

£187.00 - Godshill Village Hall - For annual hire for meetings April – Mar 2018/19.

£187.00 - Godshill Village Hall - For annual hire for meetings April – Mar 2019/20.

£41.63 - Society of Local Council Clerks - Annual subscription (£220 sum shared proportionately with Downton Parish Council).

£470.00 - Society of Local Council Clerks - 1<sup>st</sup> Instalment of Clerk's Community Governance Higher Education Course.

Cllr Lintonbon proposed, Cllr Williams seconded and it was RESOLVED that the payments be approved.

**191.18 Finance and Policy:**

**a. To resolve to approve the sum of £1,458.24 as the Accounts for payment for April:**

	£	Cheque No.
Godshill Village Hall - Meeting Hire	187.00	100607
Godshill Village Hall - Meeting Hire	187.00	100608
SLCC - Annual Subscription	41.63	100609
SLCC - Community Governance Course	470.00	100610
B Cornish – April salary	330.41	100611
HM Revenue & Customs - PAYE Jan, Feb, March	242.20	100612

Cllr Lintonbon proposed, Cllr Williams seconded and it was RESOLVED that they be approved.

**b. To resolve to approve the Bank balances – Cheque and Reserve Accounts.**

**Balances to be Approved and Noted as at 09.04.19**

Current Account: £9,776.24      Deposit Account: £580.09

Cllr Lintonbon proposed, Cllr O'Brien seconded and it was RESOLVED that they be approved.

**c. To resolve to appoint Cllr O'Brien as an authorised signatory on the Parish Council's bank accounts.**

Cllr Lintonbon proposed, Cllr Williams seconded and it was RESOLVED that Cllr O'Brien be appointed as an authorised signatory.

**192.18 To resolve to note the Correspondence received:** Cllr Lintonbon proposed from the Chair and it was RESOLVED that the following items of correspondence be noted:

1. Hampshire Highways - An email with slides from giving information on highways and waste services.
2. New Forest District Council - Various emails from Rosemary Rutins regarding the upcoming Parish & Town Council elections on 2nd May 2019.
3. New Forest Association of Local Councils - An email from Graham Flexman advising of forthcoming cycling event on 29<sup>th</sup> June, the UK Cycling Events – Brewin Dolphin New Forest Summer Sportive.
4. Hampshire Association of Local Councils - An email advising of the appointment of a new Chief Executive, Dawn Hamblet.
5. PKF Littlejohn - An email advising of the Annual Governance and Accountability Return for the Council's accounts up to 31<sup>st</sup> March 2019.

6. Fordingbridge Town Council - An email advising of the Annual Town Assembly on 17th April at the Town Hall at 7.30 pm.
7. National Grid - An email advising that it has decided to pause work on its landscape enhancement project to remove eight pylons from Hale Purlieu. The decision has been made due to emerging complexities surrounding the European regulations designed to protect the natural habitats of protected species.
8. Forestry Commission - An email enclosing a press release advising that the Forestry Commission has unveiled a new exhibition looking back at the history of the New Forest and the role its staff have played in helping to care for it over the last 100 years. "Forestry 100 – the story of your forest", held in the Commission's centenary year, also looks ahead to some of the key challenges the Forest is likely to face over the next century. The exhibition is open from 16 March – 7 July at the New Forest Heritage Centre in Lyndhurst.

**193.18 Any Other Business:** No other business was raised.

**194.18 Next meeting:** Cllr Lintonbon confirmed the date of the next meeting, the Annual Meeting of the Council and the first of the new term, as Tuesday 14<sup>th</sup> May 2019 at 7.30 pm at Godshill Village Hall.

#### ***Part 2 – EXEMPT MATTERS - STAFFING***

**195.18 Cllr Lintonbon to propose the following resolution – ‘That under the Public Bodies (Admission to Meetings) Act 1960 it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw in view of the confidential nature of the business on staffing about to be transacted’.** This resolution was seconded by Cllr Williams and RESOLVED by the meeting.

**196.18 To consider and resolve to approve the raising of the Clerk’s salary from 1st April 2019 in accordance with the National Association of Local Council’s document entitled ‘Employment Briefing E02-18 – 2018-19 National Salary Award’ and in accordance with her Employment Contract:** Cllr Lintonbon proposed from the Chair and it was RESOLVED that the salary award be approved.

With no other business, the meeting closed at 8.25 pm.

*Members of the Council considered the foregoing in the matters in consideration of their duties: Equal Opportunities, (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety, and Human Rights.*