

MINUTES

09.05.2017

GODSHILL PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held in the Village Hall, Godshill on Tuesday 9th May 2017 starting at 7.30 pm.

Present:

Cllr Draper - Chairman
Cllr Cakebread
Cllr Pomphrey
Cllr Williams

District Cllr Bill Dow
County Councillor Edward Heron (from 8.25 pm)
Mrs Bev Cornish – Clerk
Eleven members of the public.

No questions or statements were received from members of the public.

County Councillor Edward Heron: Cllr Draper offered his congratulation to Cllr Heron on his re-election. Cllr Heron thanked Cllr Draper and gave a brief report on recent issues, one of which was in relation to potholes. He said he had frequent complaints from residents regarding potholes but emphasised the need to report them on the online reporting system at <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/potholes> so that Hampshire County Council's contractor could then fix them.

Cllr Heron also reported that he was continuing to push for the installation of average speed cameras on the B3078 and he had received an 'in principle' response from the Executive Member that he will commission a feasibility study.

District Councillor Bill Dow: Cllr Dow confirmed that he had nothing to report.

Part 1

01.17 Election of a Chairman for 2017/18: Cllr Williams proposed, Cllr Pomphrey seconded and it was RESOLVED that Cllr Draper be elected as Chairman for the 2017/18 civic year.

02.17 Election of a Vice Chairman for 2017/18: Cllr Draper proposed, Cllr Cakebread seconded and it was RESOLVED that Cllr Lintonbon be elected as Vice-Chairman for the 2017/18 civic year.

03.17 To receive apologies for absence: Cllrs Fell and Lintonbon due to work commitments and Mrs Sara Boyd, Litter Warden.

04.17 Declarations of Interest:

- a. **To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers:**

Cllr Draper declared a personal and non-pecuniary interest in Application No. 17/00128.

b. To consider any Dispensation Requests received by the Parish Clerk and not previously considered:

The Clerk confirmed that she had received no requests for dispensations.

05.17 To approve the Minutes of the meeting held on 11th April 2017: Cllr Draper proposed, Cllr Cakebread seconded and it was RESOLVED that the Minutes be approved and signed as a true record by the Chairman.

06.17 To review and re-adopt Standing Orders and Financial Regulations for 2017/18: Godshill Parish Council RESOLVED to approve the re-adoption of the Standing Orders and Financial Regulations

07.17 To consider and re-adopt the Parish Council's Complaints Policy for 2017/18: Godshill Parish Council RESOLVED to approve the re-adoption of the Complaints Policy.

08.17 To consider and review the Parish Council's Asset Register for 2017/18: Godshill Parish Council RESOLVED to approve the Asset Register.

09.17 To confirm approval of the arrangements for insurance cover in respect of all insured risks: Godshill Parish Council RESOLVED to approve the arrangements for insurance cover in respect of all insured risks for 2017/18.

10.17 To approve the Parish Council's procedures for handling requests made under the Freedom of Information Act 2000 for 2017/18: Godshill Parish Council RESOLVED to approve the procedures for handling requests made under the Freedom of Information Act 2000.

11.17 To consider and re-adopt the Parish Council's Policy on Cycling in Godshill for 2016/17: Godshill Parish Council RESOLVED to approve the re-adoption of its Policy on Cycling.

12.17 To consider and re-adopt the Parish Council's Policy on Filming, Photographing, Audio Recording & Social Media Reporting of Public Parish Council and Committee Meetings for 2017/18: Godshill Parish Council RESOLVED to approve the re-adoption of its Policy on Filming, Photographing, Audio Recording & Social Media Reporting of Public Parish Council meetings.

13.17 To agree the dates and times of ordinary meetings of the Council for 2017/18: Godshill Parish Council RESOLVED to approve the dates and times of ordinary meetings.

14.17 To resolve to appoint the following Representatives of Godshill Parish Council: Godshill Parish Council RESOLVED to appoint the following Representatives:

- a) **Godshill Village Hall Committee (x2):** Cllr Williams
- b) **New Forest Consultative Panel (x1):** Cllr Draper
- c) **Footpath & Rights of Way Officer (x1):** Cllr Fell
- d) **New Forest Association of Town & Parish Councils (NFALC) (x1):** Cllr Cakebread
- e) **NFNPA Quadrant meetings (x1):** Cllr Cakebread and Cllr Pomphrey
- f) **Western Escarpment Conservation Area Steering Group (x1):** Cllr Williams

15.17 To resolve to note Clerk's Report providing information on recent issues and work completed: Cllr Draper proposed from the Chair and it was RESOLVED that the Clerk's report be noted:

19.16 Pitts Wood Bridge: The Clerk has again phoned and emailed Richard Burke for an update regarding the installation of a bridge.

At this point in the meeting Cllr Draper proposed, Cllr Williams seconded and it was RESOLVED that the meeting be opened to enable members of the public to comment and respond to questions from councillors on the planning applications and Village Hall request.

16.17 Planning and Tree Works Applications:

Application No. 17/00128

The Barn, Newgrounds, Godshill - Application for a Certificate of Lawful Development for existing use of 'The Barn' as a dwelling house: Following a lengthy discussion and detailed comments put forward by Cllr Cakebread, Godshill Parish Council RESOLVED to accept the decision reached by the National Park Authority's Officers under their delegated powers. Godshill Parish Council also wished to confirm that it could not provide sufficient evidence to confirm that The Barn had been used by the applicant as a separate residential unit of accommodation for a period exceeding the last 10 years.

Application No. 17/00246

Godshill Wood House, Godshill Wood – Single Storey Rear Extension: Godshill Parish Council RESOLVED to recommend permission for this application on the grounds that the extension would enhance the visual amenity of existing property and it was of an appropriate size and scale.

Application No. 17/00262

The Pink Cottage, Castle Hill, Godshill Wood - Single storey extension; balcony; extension to existing porch: Godshill Parish Council RESOLVED to recommend permission for the application on the grounds that the proposals would enhance the existing property and have no impact on either the conservation area or on the neighbouring properties.

Application No. CONS/17/0364

Silvercroft, Godshill Wood – Prune 1 x Sycamore tree: Godshill Parish Council RESOLVED to raise no objection to this application following a site visit carried out by Cllr Pomphrey. However, it would accept the decision of the Tree Officer.

Cllr Draper proposed from the Chair and it was RESOLVED that the meeting be closed to members of the public.

17.17 To consider a letter and request from the Village Hall Committee to provide the Hall with an annual maintenance grant: A lengthy discussion was held as well as an explanation that the Parish Council required detailed information on how the Hall was maintained and managed in order to consider any expenditure of taxpayer monies. Cllr Draper proposed, Cllr Williams seconded and it was RESOLVED that in the first instance the Clerk should work with the Committee to explore possible projects and funding sources to update the Hall as well as to provide more information and photographs on the village website. The Clerk advised that she had already contacted Cleansing Services Group to see whether an application could be made for a landfill tax grant to upgrade the toilet facilities.

Both Cllr Cakebread and Cllr Draper thanked the Village Hall Committee for all the hard work they do in running the Village Hall which was an important community meeting place and a valuable facility for the village.

Cllr Draper proposed from the Chair and it was RESOLVED that the meeting be closed to members of the public.

18.17 To consider a proposal from Cllr Draper that representatives of Away Resorts, the new owner of Sandy Balls New Forest Holiday Village, be invited to attend the Parish Council's June meeting: Cllr Draper gave a detailed report on a conversation he had had with Mr Michael Paul, who was a consultant for the new owners, Away Resorts about the new plans to reconfigure the parking area at the entrance to the site and to install additional lodges on the existing car park. He said the plans were being finalised and he hoped that the full planning application would be available for the Parish Council to consider at the next meeting. He proposed, Cllr Cakebread seconded and it was RESOLVED that representatives of Away Resorts be invited to the next meeting.

19.17 To consider a proposal from Cllr Cakebread to write to the National Park Authority expressing the Parish Council's concern at the lack of enforcement of the landscaping conditions contained in planning applications: Following guidance given by Cllr Heron, which was that a Local Planning Authority cannot take away a right of a planning applicant to do something which they had the right to do before the granting of the planning application, Cllr Draper proposed, Cllr Cakebread seconded and it was RESOLVED that the Clerk should write expressing the Parish Council's concerns to the Hampshire Association of Local Councils. Cllr Heron further stated that the only way to change the current rules was to change planning law.

20.17 To consider a letter from Mr Richard Taylor regarding the maintenance of the parish's footpaths and to resolve to agree on any actions to be taken: Following a brief discussion and report from the Clerk that Cllr Fell was proposing to carry out a survey of all the footpaths to see what condition they were in and what work was required, Cllr Draper proposed from the Chair and it was RESOLVED that Cllr Fell be asked to present his report at the next meeting when further actions and work to be done could be agreed by the Parish Council.

21.17 To consider and resolve to agree on any response to the consultation on the Brewin Dolphin New Forest Summer Sportive Cycle Event being held on Saturday 1st July 2017 which will pass through Godshill: Following a brief discussion, Cllr Draper proposed from the Chair and it was RESOLVED that no response be sent.

22.17 Finance and Policy:

a. To resolve to approve the payment of the Accounts:

	£	Cheque No.
B Cornish – May Salary	319.62	100518

Cllr Draper proposed, Cllr Pomphrey seconded and it was RESOLVED that they be approved.

b. To resolve to approve the Bank balances – Cheque and Reserve Accounts.

Current Account: £17,662.29 Deposit Account: £579.82

Cllr Draper proposed, Cllr Pomphrey seconded and it was RESOLVED that they be approved.

23.17 Outside Bodies and Representation: No reports were received.

24.17 To resolve to note the Correspondence received: Godshill Parish Council RESOLVED to note the following items of correspondence:

1. Rae Straton Lunch Club & Fordingbridge & District Day Centre – An email from Mrs Maureen Houghton advising of the Annual General Meetings of the Clubs which will be held on Wednesday, May 17th in the North Room at Avonway Community Centre at 2.15 pm and 3.15 pm respectively last no more than 30/40 minutes.
2. The Leader & Chairman-Elect of Hampshire County Council – Invitation for chairman and a guest to the Annual County Service on Sunday 18 June at 3.30pm in Winchester Cathedral.
3. Mr and Mrs Baker – An email supporting Cllr Cakebread's proposal to write regarding enforcement issues and to raise the issue of the repairs to the kissing gates on his land.
4. New Forest National Park Authority – An email from Ms Vicky Gibbon advising of the Consultative Panel Tour which will be taking place on Thursday 18 May.

25.17 Any Other Business:

26.17 Next meeting: The Chairman confirmed the date of the next meeting as Tuesday 13th June 2017 at 7.30 pm.

Part 2 – EXEMPT MATTERS - STAFFING

27.17 Cllr Draper to propose the following resolution – ‘That under the Public Bodies (Admission to Meetings) Act 1960 it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw in view of the confidential nature of the business on staffing about to be transacted’: Seconded by Cllr Pomphrey and RESOLVED by the Parish Council.

28.17 To consider and resolve to approve the raising of the Clerk's salary from 1st April 2017 by 1% in accordance with the National Association of Local Council's document entitled '2016-2018 National Salary Award' and in accordance with her Employment Contract: Cllr Draper proposed, Cllr Cakebread seconded and it was RESOLVED that the increase be approved.

With no other business, the meeting closed at 8.36 pm.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety, and Human Rights.

Any person who may have difficulty with access to the meeting through disability is asked to advise the Clerk on 01725 513874 at least 24 hours before the meeting so that every effort may be made to provide access.